



هيئة الاتصالات والفضاء والتقنية  
Communications, Space &  
Technology Commission

# Guide to Radio Frequency Licenses

Via Platform



# Table of Content

<b>TABLE OF CONTENT</b>	<b>2</b>
<b>INTRODUCTION</b>	<b>3</b>
<b>SCOPE OF THIS GUIDE</b>	<b>4</b>
<b>SERVICE DELIVERY CHANNELS</b>	<b>4</b>
<b>DOCUMENTS AND INFORMATION REQUIRED TO PROVIDE THE SERVICE FROM THE USER</b>	<b>4</b>
<b>CONDITIONS FOR OBTAINING THE SERVICE</b>	<b>4</b>
<b>STEPS</b>	<b>5</b>

## Introduction

The Communications, Space & Technology Commission (CST) has launched Radio Frequency Licenses, an automated Spectrum Management web service platform, designed to streamline and modernize spectrum licensing in the Kingdom of Saudi Arabia. Radio Frequency Licenses provides users with a centralized digital gateway to efficiently manage all spectrum related activities.

Radio Frequency Licenses is CST's web-based platform that enables spectrum licensees to create, submit, and manage frequency licenses, including new applications, renewals, modifications, and cancellations.

The platform provides baseline technical guidelines to ensure compliance with national frequency usage policies. It also offers self-service capabilities for tracking application progress and reviewing the history of actions taken.

This guide has been prepared for awareness and educational purposes only, and its content is subject to modification at any time. It is in no way considered binding CST and is not considered in any way legal advice. It cannot be relied upon as a legal reference in itself, and it is always necessary to refer to the texts contained in the applicable legislation in this regard.

Every person subject to telecommunications, space and technology legislation must verify his legal duties and obligations, and he alone is responsible for complying with the provisions contained in that legislation. CST will not be responsible in any way for any damage or loss suffered by the taxpayer resulting from his failure to comply with applicable instructions and legislation.

The content of Radio Frequency Licenses falls within the jurisdiction of CST.

## Scope of this guide

This guide is intended for all applicants seeking to obtain a NEW spectrum license across all categories of radio services.

It provides the necessary information, requirements, and procedures to be followed. Applicants are advised to review this guide carefully prior to initiating the application process.

## Service delivery channels

- **Mutasil Platform**([Link](#))
- **CST Website**([Link](#))

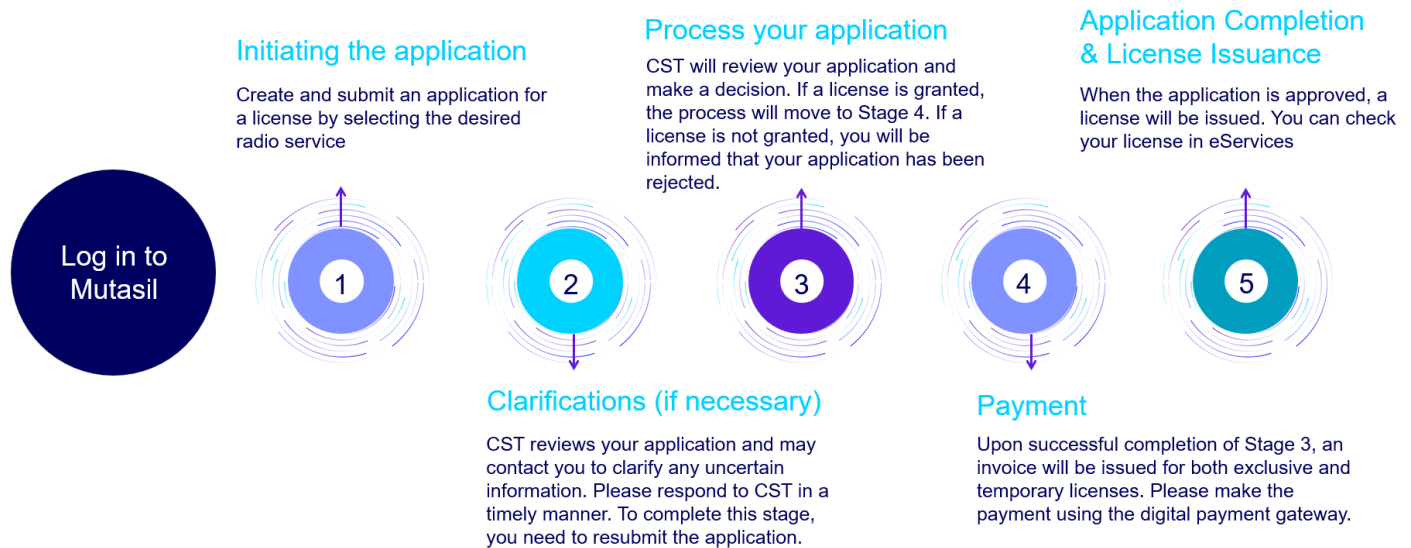
## Documents and information required to provide the service from the user

- Filling out the required fields according to the technical requirements mentioned on the application form.

## Conditions for obtaining the service

- An application can only be created with a valid user account in Mutasil.
- The applicant must be one of the licensed authorities to use the frequency spectrum.
- For optimal performance, it is recommended to use Microsoft Edge, Google Chrome, or Mozilla Firefox (version 100 or higher) to access the eService applicatio

## Steps



### Step 0: Log in to Mutasil

Step 1 – Application Initiation: Create and submit your application for processing. Go to the section [Step 1: Initiating the application](#) for more details.

Step 2 – Clarifications: If contacted by CST for additional information, provide the required details promptly and resubmit your application. Go to the section [Step 2: Clarifications \(if necessary\)](#) for more details.

Step 3 – Application Decision: CST will review your application and inform you whether it has been approved or declined. Go to the section [Step 3: Process the application](#) for more details.

**Step 4 – Payment: If approved, settle the issued invoice via Mutasil's digital payment gateway to ensure your application and license remain valid. Go to the section**

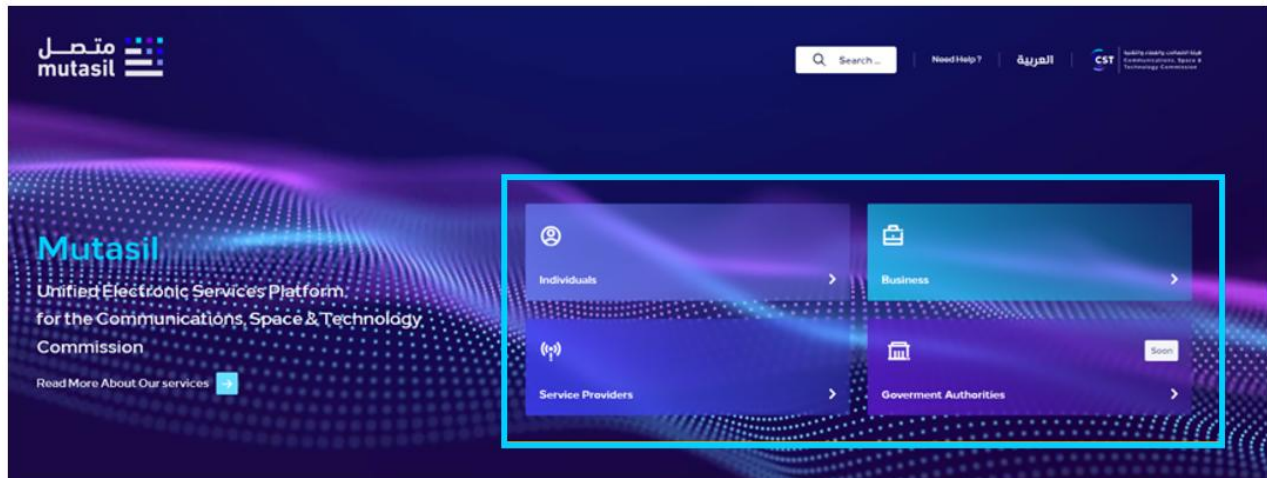
Step 4: Payment for more details.

Step 5 – License Issuance: Once payment is confirmed, your license will be issued. You may view it in Mutasil's Digital Wallet or print the certificate via eService. Go to the section Step 5: Application Completion & License Issuance for more details.

## Step 0: Log in to Mutasil

### **Mutasil Platform** ([Link](#))

1. Log in to Mutasil using the appropriate account based on the type of license you are applying for.



If you do not already have a Mutasil account, please create a valid account before starting to use the platform.

## Step 1: Initiating the application

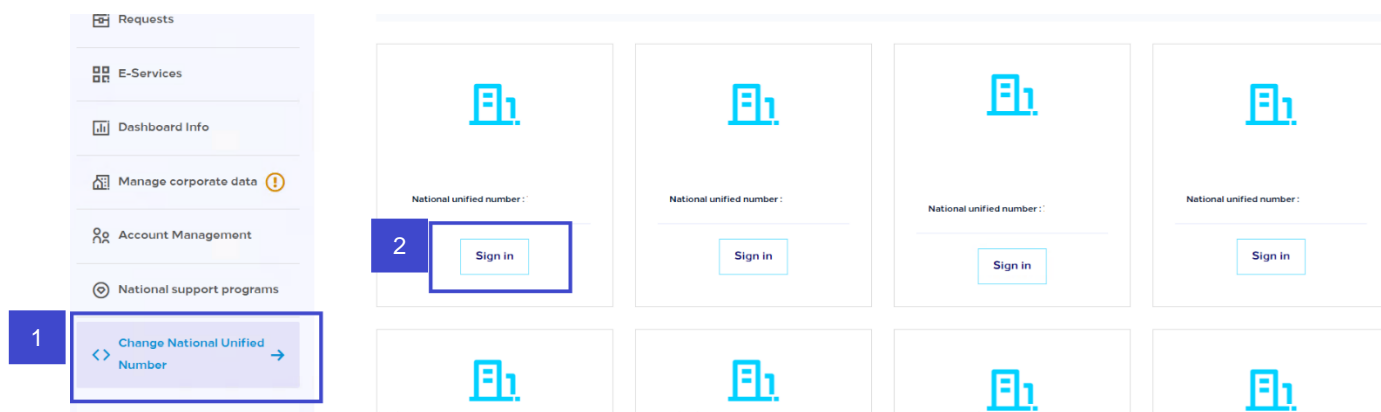
Begin by creating a new application and submitting it for processing.

1. Selecting a Business/Organisation Account (only if it is applicable)

If you manage multiple organizational accounts, please ensure to select the correct account to apply for an application.

a) Go to 'Change National Unified Number'

b) Click 'Sign in' in the correct account.

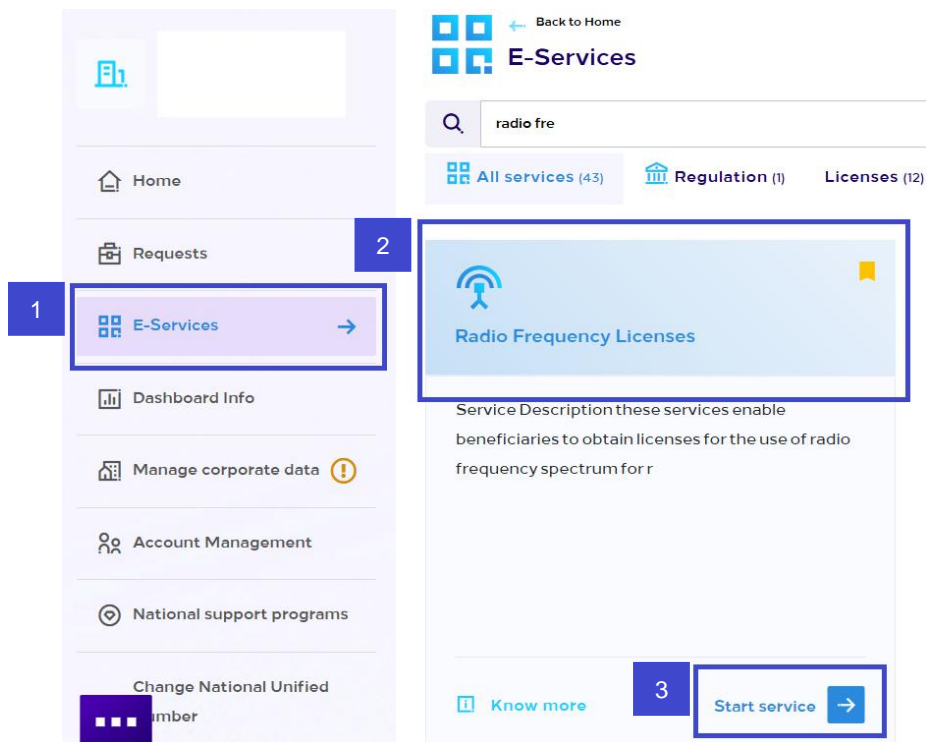


## 2. Access to Radio Frequency Licenses

a) Click E-Services in the menu on the left.

b) Choose 'Spectrum'> 'Radio Frequency Licenses' in the options.

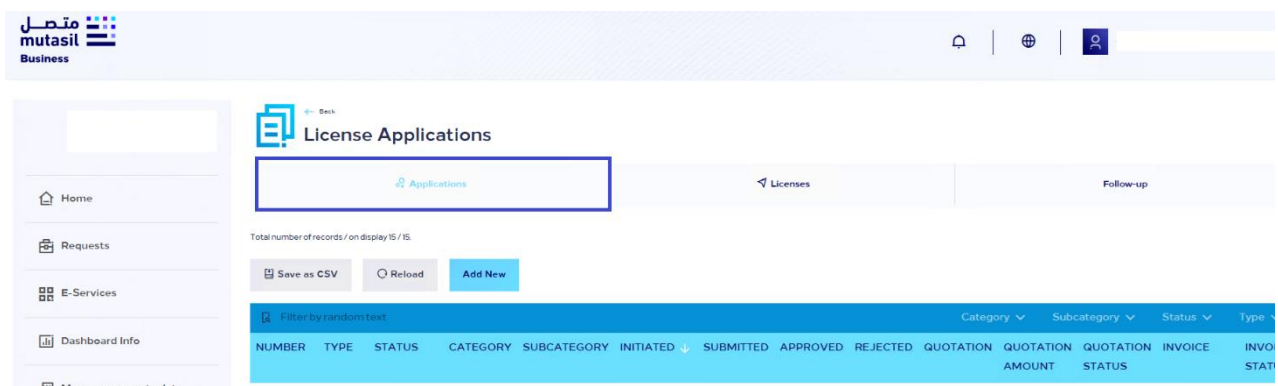
c) Click 'Start service'.



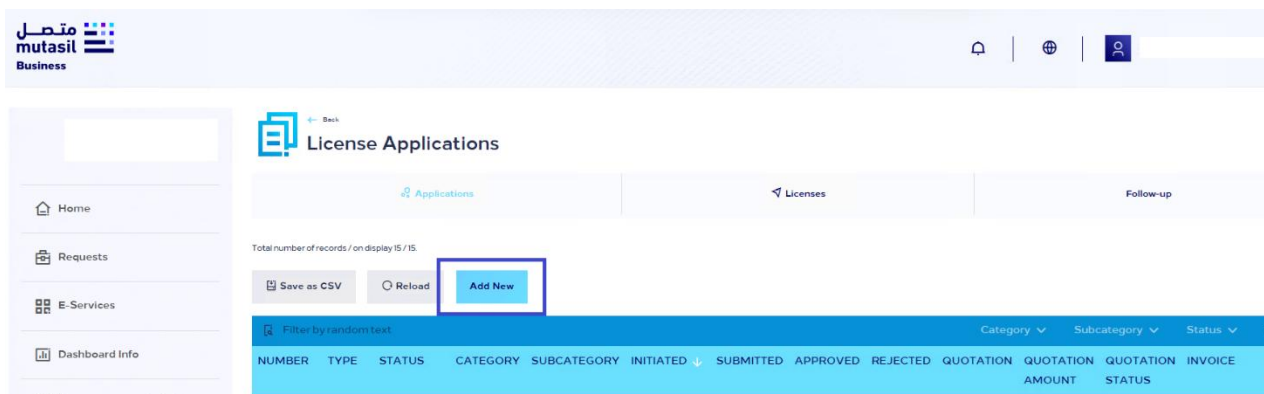
### 3. Creating an application

**Attention!** The technical parameters entered must be saved before closing it. The system does not save draft applications automatically.

a) Click 'Application'

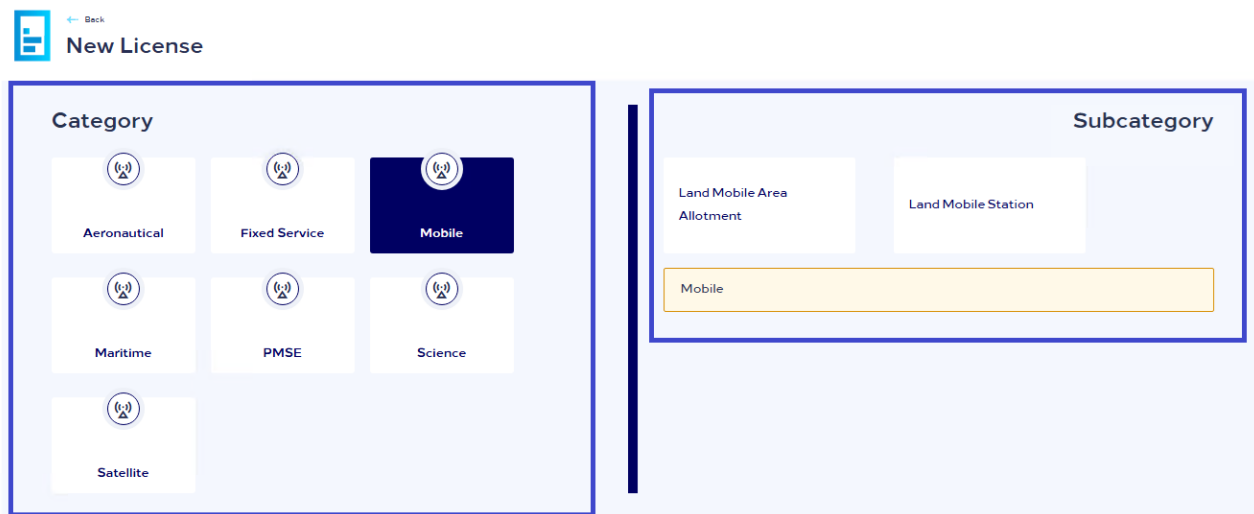


b) Choose 'Add New' in the options.



c) Selecting Radio Service Category and Subcategory

If the applicable radio services are not visible, please contact CST support ([frequency@cst.gov.sa](mailto:frequency@cst.gov.sa)) for assistance.



d) Select License Type; Exclusive, Experimental or Temporary

- **An exclusive license** is for annual operation. All licenses expire on December 31 of the issued year including the initial licensing year. Renewal is required each year to maintain continuous use of the exclusive license.

- **A temporary license** authorizes operation for a fixed period of up to six (6) months.
- **An experimental license** is a type of temporary license valid for up to six (6) months, intended for public benefit purposes such as academic, research, or similar activities. License cannot be used for commercial purposes , No fees are required for this license.

e) Click 'Create' to populate the application form.

The screenshot shows a web application interface. On the left, there is a sidebar with a link to 'Change National Unified Number' and a survey invitation: 'Your opinion makes the difference. Share your opinion in an online evaluation to help develop the service provided to the public.. Start the survey'. The main content area has a 'Satellite' tab selected. Below the tab is a 'License Option' form. The form contains three radio buttons: 'Exclusive', 'Experimental' (which is selected), and 'Temporary'. Below the radio buttons is a blue 'Create' button. The entire form and button are highlighted with a blue border.

f) Setting the license period

- For all Exclusive Licenses, it will set the licensing schedule from the date of license issuance till the end of the year.

**Note:** If you apply for a license between November 1<sup>st</sup> and December 31<sup>st</sup>, the license period will run until the end of the following year, and the license fee will be adjusted accordingly.

- For Temporary and Experimental licenses, the selected period will apply for up to 6 months. eServices provides a scheduler in the application.

Type

New Entry

License Type

Experimental

License

Usage period from

YYYY-MM-DD



Usage period to

YYYY-MM-DD



Customer

Customer

▼ August

▼ 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sub
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Customer Phone\*

9

Saudi local mobile phone number +966 5X XXX XXXX

Stations

## g) Station Licenses

- i. Scroll down to find 'Stations' section in the application form. Click 'Add New' to create a form for station parameters.

The screenshot shows the 'Stations' section of the application form. A blue box with the number '1' highlights the 'Stations' tab. Below it, a blue box with the number '2' highlights the 'Add New' button. The 'Add New' button is a blue button with a plus icon and the text 'Add New'. To its right are buttons for 'Save as CSV', 'Batch update', and 'Delete'. Below these buttons is a search bar with the placeholder text 'Filter by random text'. Below the search bar is a table with the following columns: 'EDIT', 'STATION NAME', 'LOCATION', 'LONGITUDE', 'LATITUDE', 'BANDWIDTH', 'HEIGHT AGL', and 'OUTPUT POWER'. Below the table is a section titled 'Application Station'.

- ii. All mandatory fields need to be filled out to complete the application.

The screenshot shows the 'Station name\*' field in the application form. The field is a text input box with a blue circle around the asterisk. Below the field is a 'Status' label. Below the 'Status' label is a 'Class of Station\*' field, which is a text input box with a blue circle around the asterisk. To the right of the 'Class of Station\*' field is a dropdown menu with a blue circle around it.

- iii. Select a value from dropdown options when available.

The screenshot shows the 'Nature of Service' and 'Class of Station\*' fields in the application form. The 'Nature of Service' field is a text input box with a blue circle around it. To its right is a dropdown menu with a blue circle around it. Below the 'Nature of Service' field is a 'Duplex' dropdown menu with a blue circle around it. The 'Duplex' dropdown menu has three options: 'Duplex FDD', 'Simplex Unidirectional TX', and 'Duplex TDD'. To the right of the 'Duplex' dropdown menu is a 'Hourly usage' dropdown menu with a blue circle around it. The 'Hourly usage' dropdown menu has a blue circle around it.

iv. Click '...' to open the field value composer tool.

Nature of Service

Class of Station\*

Duplex

Hourly usage

There are two options to fill out the fields for station locations.

The first option is to enter the coordinates in the fields. Both Decimal Degree and Degrees, Minutes, Seconds (DMS) formats are supported.

The second option is to click the arrow on the bottom right of the map to open the location pointer on the map.

Position

Coordinates


0° 0' 0" E Lon

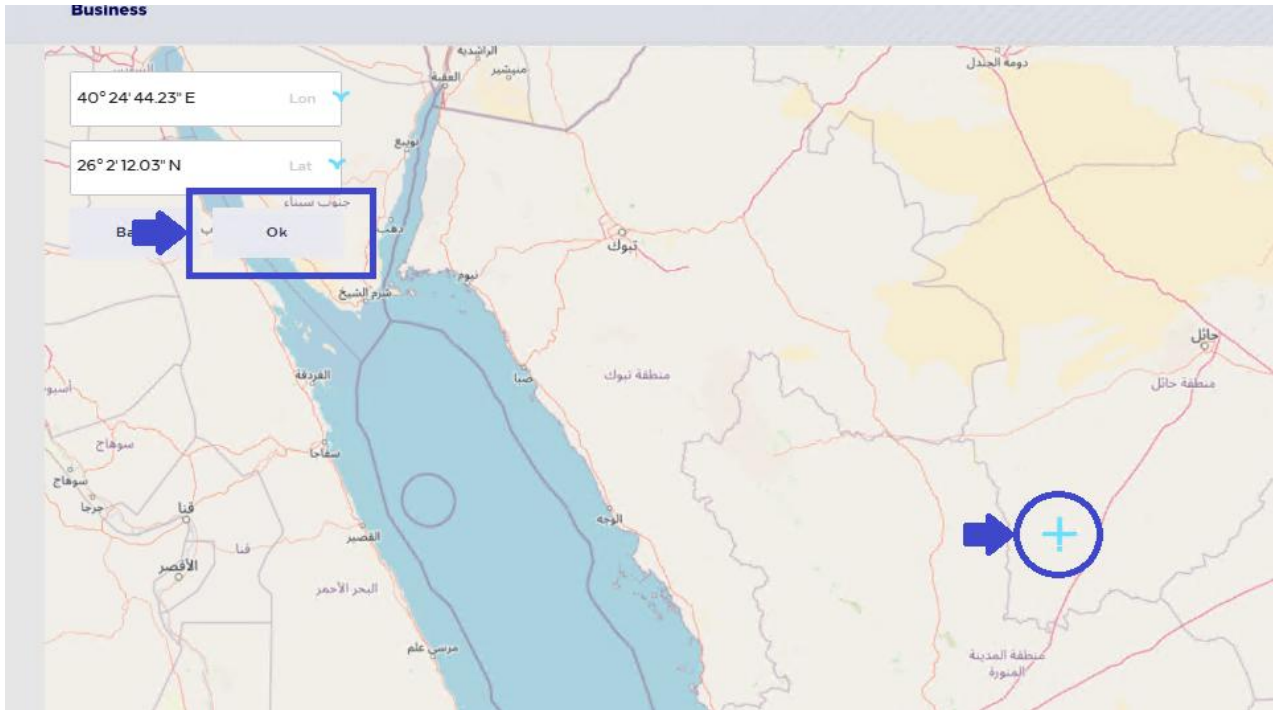
0° 0' 0" N Lat

Location\*

Option 1

Option 2

You can zoom and span the map by holding the left click of the mouse to set the cross pointer (  ) to define the location. Once completed, click 'Ok'.




- v. Click 'Create', once all mandatory and any additional information in the optional fields are filled.



- vi. Frequencies are mandatory in the application. After creating a station, please ensure you enter the frequencies. Click the station and scroll down to find Frequency section.

**Stations**

Filter by random text

EDIT	STATIONNAME	LOCATION	LONGITUDE	LATITUDE	BANDWIDTH	HEIGHT AGL	OUT
	AST-0229614	الخالط	40.41228778	26.03667612			

Then, click 'Add New' to open the form fields. Once the frequencies are entered, click 'Create'.

**1** **Frequencies**

**2**

Filter by random text

OPERATION	STATUS	TXFREQ
<p>Operation</p> <p>Target</p> <p>Tx Channel Number</p> <input type="text"/> <p>Rx Channel Number</p> <input type="text"/>	<p>Status</p> <p>Tx Freq*</p> <input type="text" value="MHz"/> <p>Rx Freq*</p> <input type="text" value="MHz"/>	

**4**

#### h) Point to Point Link bulk license application creation

- i. Scroll down to the 'Microwave Links' section.
- ii. Ensure that you use the bulk load template file (.xism) provided by eServices. To download the template, click on 'Download Bulk Template'.

1

Microwave Links

Save as CSV

Reload

Add New

Batch update

Update Locations

2

Download bulk template

Bulk Load

Filter by random text

NUMBER	OPERATION	LINK NAME	NATURE OF SERVICE	CLASS OF STATION	PATH	BANDWIDTH	OF
--------	-----------	-----------	-------------------	------------------	------	-----------	----

- iii. The template contains three tabs. Please use the 'Data' tab to enter the technical parameters. Mandatory fields are clearly marked—ensure all of these fields are completed. To comply with the required data formats for certain parameters, refer to the 'Rules' tab.

A	B	C
Link Details / تفاصيل الوصلة		
Persistent Unique Link ID	Link Usage Type نوعية الاستخدام للوصلة	Nature of Service طبيعة الخدمة
Required		Required الزامية
833733	FDD-Duplex FDD	FS - Land station established solely for the safety
<div> <div>Header</div> <div>Data</div> <div>Rules</div> <div>+</div> </div>		

6		
7	Link Details تفاصيل الوصلة	
8	Link Usage Type نوعية الاستخدام للوصلة	Nature of Service طبيعة الخدمة
9	Select one of the following valid values for Link Usage Type	
10	Arabic Translation of explanation above	
11	FDD-Duplex FDD	AS-Stations using adaptive system
12	S-Simplex Unidirectional TX	AX-Fixed station used for provision of services related to aircraft flight safety
13	TDD-Duplex TDD	CO-Station open to official correspondence exclusively
14		CP-Station open to public correspondence
15		CR-Station open to limited public correspondence
16		CV-Station open exclusively to correspondence of a private agency
17		FS-Land station established solely for the safety of life
18		HP-Fixed station (high altitude platform)
19		MX-Fixed station used for transmission of meteorological information
20		OT-Station open exclusively to operational traffic of the service concerned

- iv. Once the bulk load data is prepared in .xslm format, click 'Bulk Load' to locate and upload the file.

**Note:** You can directly modify fields within the uploaded application as needed. A new .csv upload is not required for partial updates.

#### Microwave Links

Save as CSV	Reload	Add New	Batch update	Update Locations	Delete	Download bulk t	1 BulkLoad
Filter by random text							
NUMBER	OPERATION	LINK NAME	NATURE OF SERVICE	CLASS OF STATION	PATH	BANDWIDTH	OPERATION

#### Import

LINK NAME	DUPLEX MODE	NOS	BANDWIDTH	DOE	NF	KTBF	ETSI SE	STATION1	COORDINATES1	LHAGL1	AHAGL1	AHASL1	FREQ1
833733	FDD	FS	18000	28M0F2N	4	-97.44727494896694	1	ABCO01	45.4343/25	25.1	0	25.1	17727.5
833734	FDD	FS	18000	28M0F2N	4	-97.44727494896694	1	ABCO03	44.4343/25.5	25.1	0	25.1	17727.5

2 Upload Close

i) Area license application

- i. Scroll down to the 'Area Allotments' section. Select 'Add New' to proceed.

1 **Area Allotments**

2 **+ Add New**

Save as CSV Batch update Delete

Filter by random text

NUMBER	OPERATION	ALLOTMENT NAME	OPERATING AREA	BANDWIDTH
Area Frequency Allotment				
Number		Allotment name*		

- ii. Choose the operating area from the available list.

Operating Area\*

Channelling Plan

- iii. Select the area for which you want to apply for the allotment license, then click 'Select'. The area list can be filtered based on name, type, or level.

Select Element

Filter by random text Level Type

NAME	ENGLISH NAME	Level	Type
<input type="checkbox"/> المملكة بكالها	Kingdom v	<input type="checkbox"/> High Usage Admin Regions	
<input type="checkbox"/> الرياض	Ar Riyad	<input type="checkbox"/> High Usage Cities	
<input type="checkbox"/> جازان	Jazan	<input type="checkbox"/> Kingdom	
<input type="checkbox"/> امارة منطقة الرياض	Riyadh Region Principality	<input type="checkbox"/> Other Admin Regions	
<input type="checkbox"/> امارة منطقة جازان	Jazan Region Principality	<input type="checkbox"/> Other Cities	

Select Close

j) Please provide the system data sheet, antenna pattern and other technical information in the attachment.

1

Attachments

Save as CSV

2

+ Add New

Filter by random text

ID	NAME	DOCUMENT TYPE
----	------	---------------

Information

Please Select Attachment

Choose File

No file chosen

jpeg, pdf, png, doc, docx, xlsx and csv formats only

Document Type

3

Create

Close

k) Batch update: If the same field needs updating across multiple links, you can perform the update in batch.

i. Select the target elements (e.g., stations, MW links, areas) to apply batch updates.

Save as CSV

Reload

2

Batch update

Update Locations

Delete

1

☒

☒

☒

Filter by random text

NUMBER	OPERATION	LINK NAME	NATURE OF SERVICE
AMW-O;	Add	833733	Land station established solely for the safety of life
AMW-O;	Add	833734	Land station established solely for the safety of life

- ii. Search and select the field you want to update, then click 'Add'.

**Set the required fields**

1 Select field

Hours Of Operation To

Bandwidth

Designation of Emission

Channelling Plan

2 Add

- iii. Enter the field value for the batch update and click 'Save' to apply the changes.

Bandwidth

Add

1 Bandwidth

Hz

kHz

MHz

GHz

2 Save Close

- i) If you have any additional information or comments for CST, please use the "Customer Comments" field.

Customer Comments

#### 4. Completing Step 1

- a) Scroll down to the bottom of the application to find the action buttons; 'Submit', 'Validate', and 'Cancel'.



- i. **Validate:** The system checks the technical values in the application form to identify errors and missing mandatory data. All errors must be corrected and missing data completed before the application can be submitted.

##### Validation Rules Check

Application Integrity

Failed

Some data is missing  
Station #1273 ST-001102\* contains no Frequency. Kindly add at least one, or remove the Station from Application

Mandatory Fields

Failed

Kindly fill in mandatory fields  
ST-001102 Name, AntennaHeightAgl, TxPower, AntennaGain, TxLosses, BW

National Frequency Allocation Table

Success

Microwave link path length

Success

Close

Filter by request type

	EDIT	STATION NAME	LOCATION	LONGITUDE	LATITUDE	BANDWIDTH	HEIGHT AGL	OUTPUT POWER	OPERATION	STATUS
<input type="checkbox"/>	ST-001102	الرياض	44.39908998	22.82806324					Add	Claimed

Application Station

Number

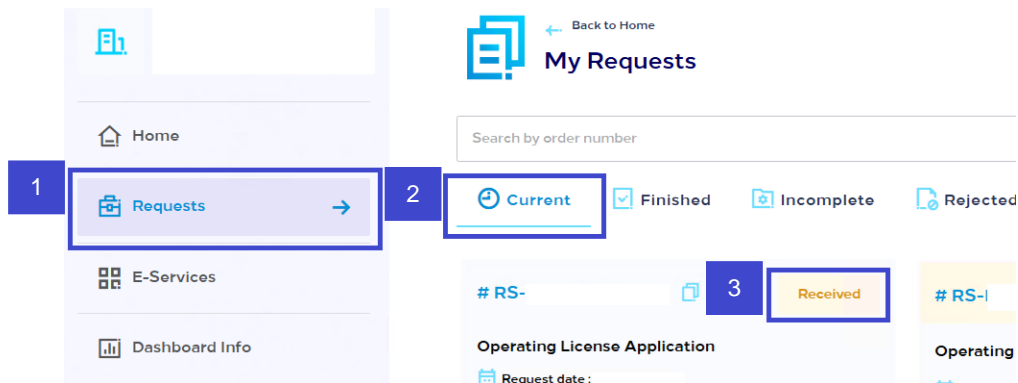
ST-001102

Station name\*

Please fill in this field

- ii. **Submit:** After completion of the application form and validation check is successful, click 'Submit'.
- iii. **Cancel:** Before submitting the application, the draft application can be cancelled by clicking 'Cancel'.
- b) After submission, your application is sent to CST for processing. You may check its status anytime under "Request < Current" on Mutasil. At this stage, the status of the application is shown as 'Received'.

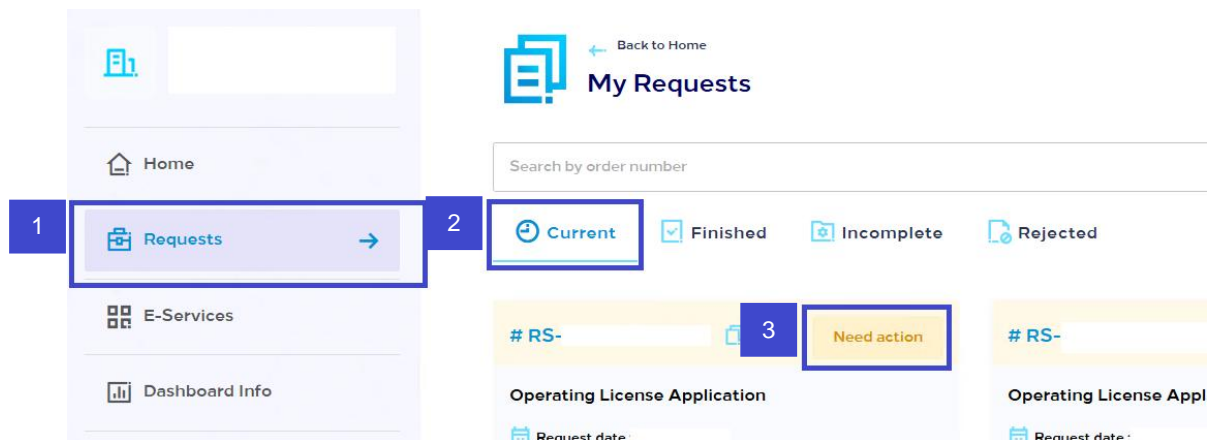
**Note:** You can save the application as a draft and complete it later when needed.



## Step 2: Clarifications (if necessary)

CST reviews your application and may contact you to clarify any uncertain information. Please respond to CST in a timely manner. To complete this stage, you need to resubmit the applications.

1. You will be notified via email and SMS upon receipt of a clarification enquiry. The enquiry can be found under the "Request > Current" section on Mutasil. The status of the application appears as 'Need action'.

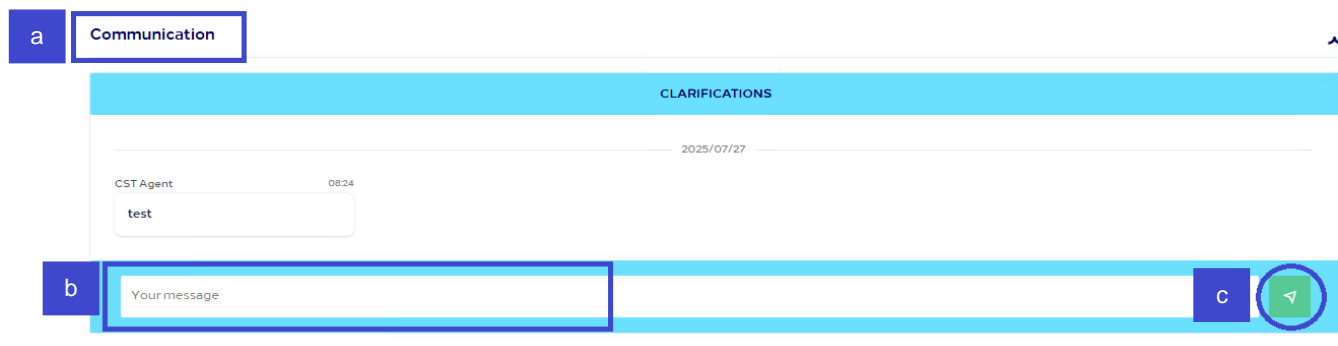


2. Go to the application on eService to check the clarification queries.

a) Scroll down to find the Communication section.

b) Check the message and respond to the CST Agent using the text box provided.

c) Click the arrow to send the message to the CST Agent



3. If it is required to modify any data in the application, please review and update the data field(s) in the application form. Click station to open the application form to edit the required field(s).

Save as CSV	Reload	Add New	Batch update	Update Locations	Delete	Filter by random text
NUMBER	OPERATION	LINK NAME	NATURE OF SERVICE	CLA		
AMW-0212744	Add	833733	Land station established solely for the safety of life	Fixe		

- To complete the clarification stage, it is required to resubmit the application for further processing.

**\* Attention!** *It is still required to resubmit the application even if no data fields are modified or updated.*

Your message

Submit

Validate

Withdraw

- If you choose to withdraw, click 'Withdraw'. The application will be cancelled and cannot be reused to create a new one.

**\* Attention!** **Once the application reaches the Processing stage, the application can NO longer be withdrawn.**

Your message

Submit

Validate

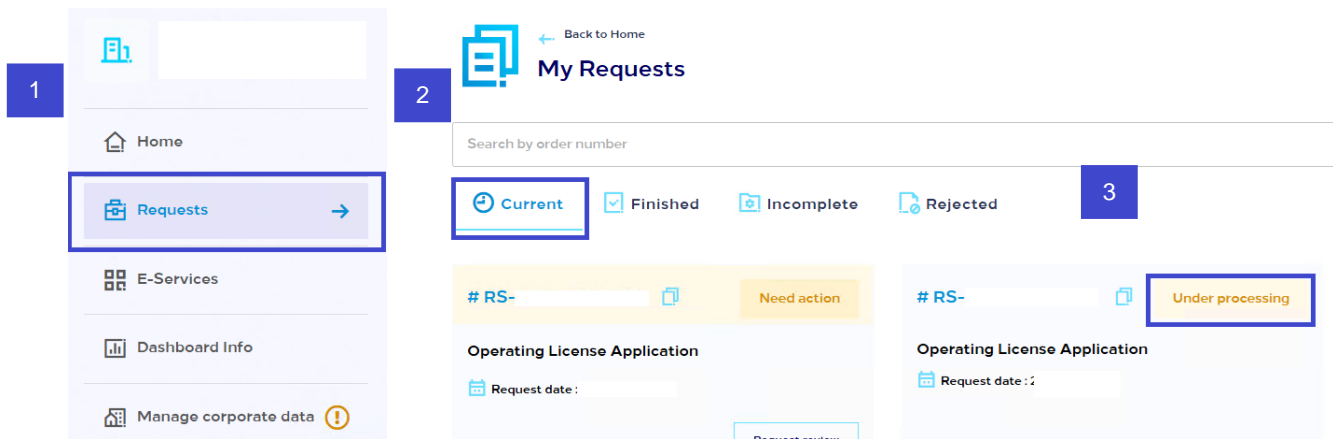
Withdraw

### Step 3: Process the application

CST will review your application and decide on your application(s). If a license is granted, the process will move to Stage 4. If a license is not granted, you will be informed that your application has been rejected.

No action is required at this stage. CST may contact you for further clarifications. Kindly respond to any queries as necessary.

You may monitor the status of your application in the "Request > Current" section on Mutasil.



### Step 4: Payment


Upon successful completion of Stage 3, an invoice will be issued for both regular and temporary licenses. Please log in to Mutasil and make the payment using the digital payment gateway.


Failure to pay any outstanding invoices will result in the cancellation of your application.

1. You will receive the application result by email and SMS. If approved, an invoice and quotation will be issued. Please check your invoice details first.
  - a) Go to the application and check the status 'Invoiced'.

 [← Back](#)

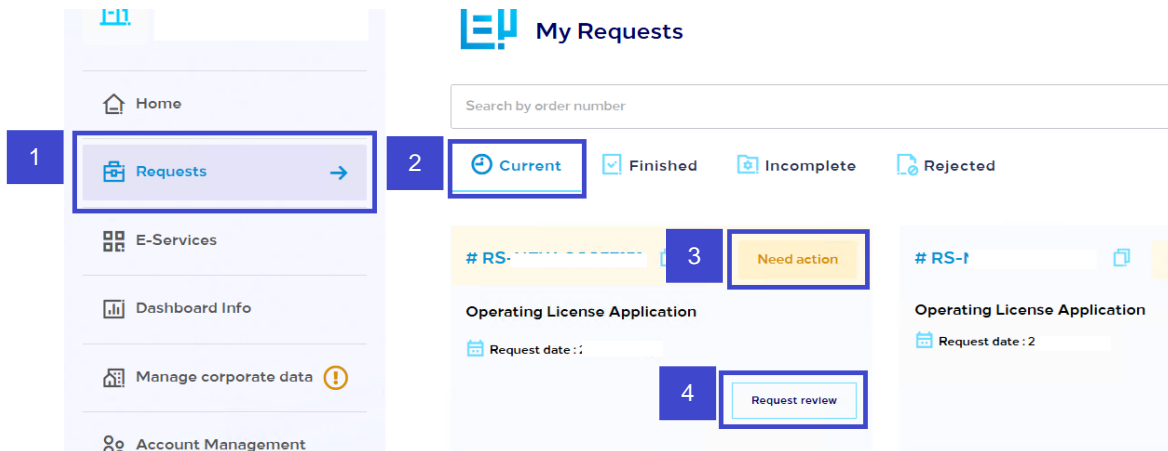
New Operating License Application

 Number: RS-

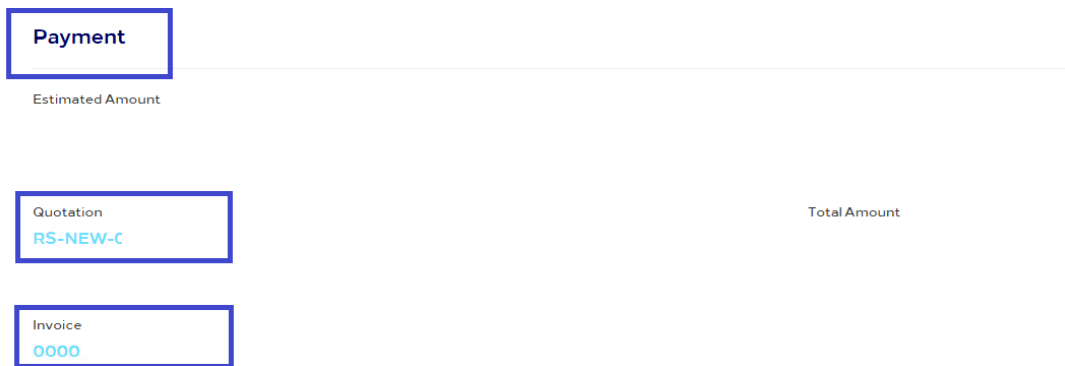
 Created Date:

Invoiced

b) On Mutasil, the application status is also updated; Need actions.



c) Scroll down to Payment section in the application to find a corresponding Quotation and Invoice.



i. **Quotation:** Click the quotation number to view the line-item details used in the fee calculation of the granted license.

Items

Save as CSV

Filter by random text

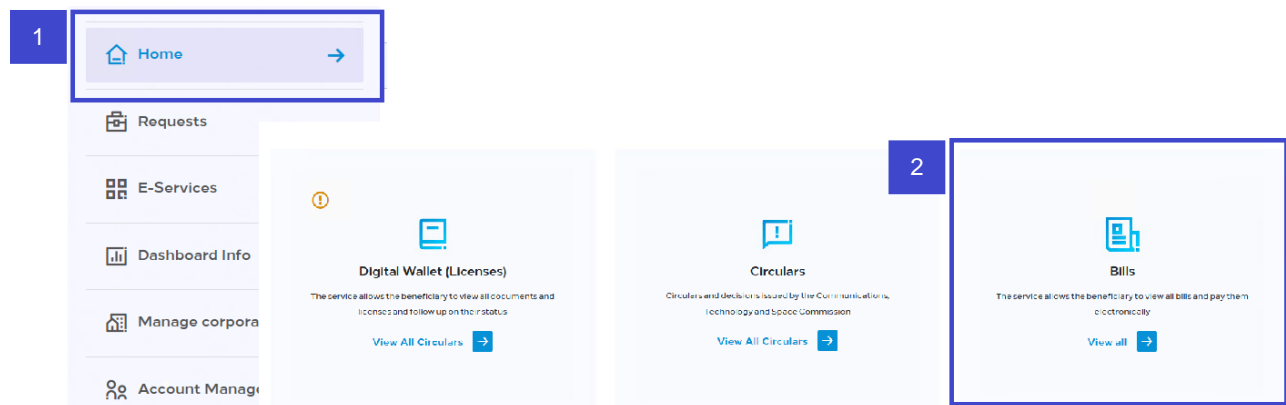
DESCRIPTION	CODE	TYPE	UNIT PRICE	START DATE	STOP DATE	UNIT COUNT	B	F	S	E	TOTAL	AMOUNT
AMW-0229612/1	F01	Station	200	2025	31Dec 2025	7	1	0.4	1	0.9666		
AMW-0229612/1	F01	Station	200	2025	31Dec 2025	7	1	0.4	1	0.9666		

- ii. **Invoice:** Click the invoice number to view the invoice details, including the total pending amount and the **Sadad number** required for digital payment.

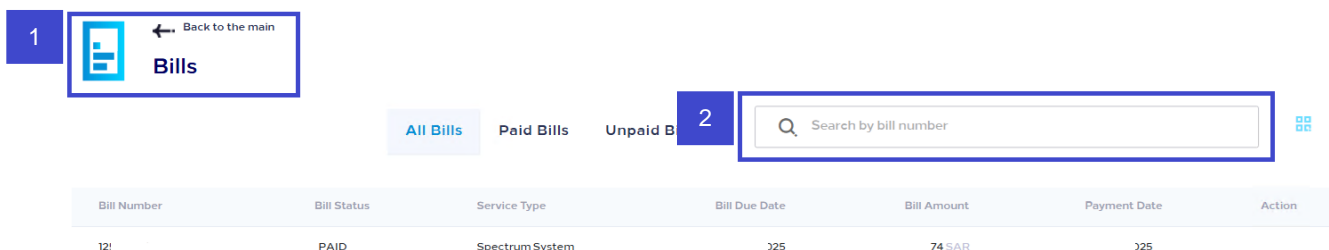
Total With Tax Amount ريال	Due Date
Sadad Number 125C 576	

2. Once you have checked the invoice details and noted the Sadad number, you can proceed with the online payment.

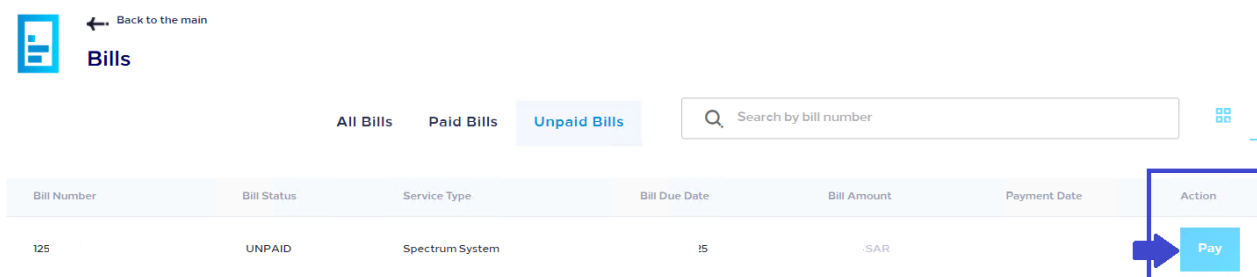
a) Go to Home on Mutasil, and scroll down to find 'Bills'. Click 'View all' on Bills.



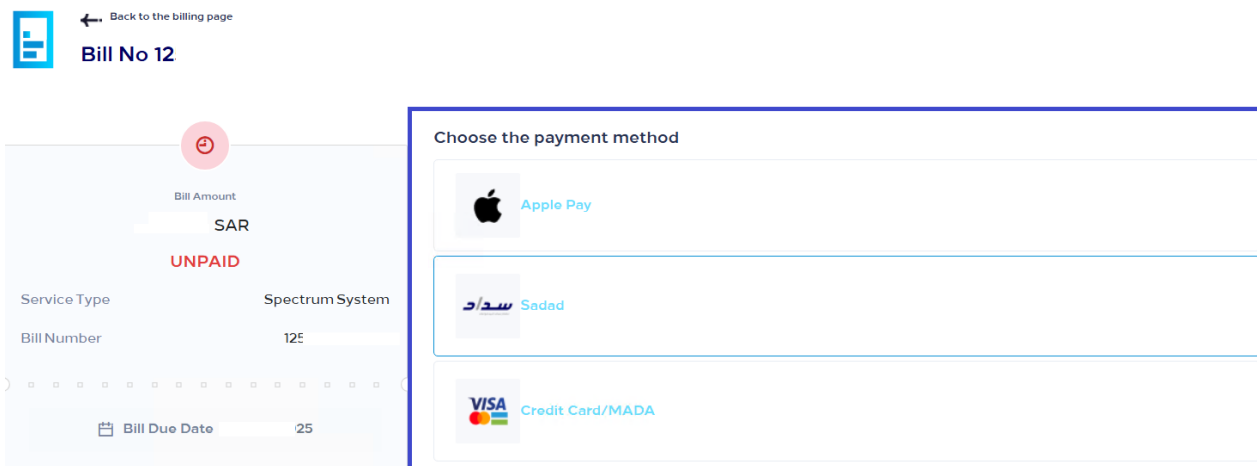
- b) Go to Home on Mutasil, and scroll down to find 'Bills'. Click 'View all' on Bills. Search your Sadad number to find the payment ticket.



c) Any outstanding bills will display a 'Pay' action button. Click 'Pay' to proceed to the digital payment gateway.



d) Select your preferred payment method to proceed with the payment.



3. Payment is due within 30 days from the invoice date, unless there is a specific agreement or contract with CST for your license(s). Unpaid payments past the due date will result in the cancellation of the invoice.

**Note:** If you choose not to proceed with the payment, the application will be cancelled automatically.

## Step 5: Application Completion & License Issuance

A license will be issued as follows:

1. For exclusive and temporary licenses – upon completion of payment.
2. For experimental and public services licenses – upon application approval.

The license schedule will be stated on the issued license.

1. Check the application status; 'Completed', and find the license in the application.

The screenshot displays a web application interface for a 'New Operating License Application'. At the top, there is a header with a 'Back' button and a search icon. Below the header, the application title 'New Operating License Application' is shown. A light blue bar contains the application number 'RS-NEW-00037147' and the created date '27/08/2025 13:12:15'. To the right of this bar, a blue box with the number '1' and a red box labeled 'Completed' are visible. Below the bar, there are two tabs: 'Main' (selected) and 'History'. The 'Information' section is expanded, showing a table with the following details:

Category	Subcategory
Mobile	Land Mobile Station
Type	License Type
New Entry	Exclusive

At the bottom left, a blue box with the number '2' is next to a box containing the license details:

License

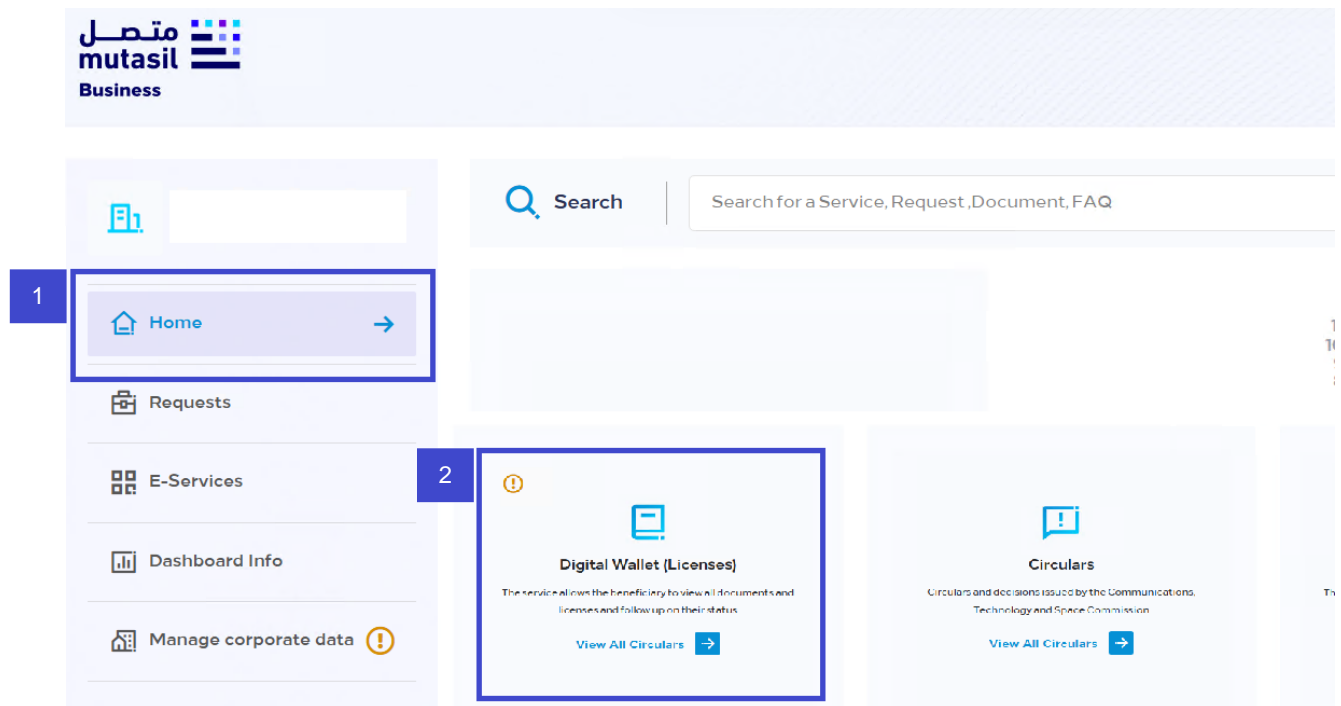
RSL-LMS-25-339910

2. Check the license details: You can check your licenses through the following

channels: Mutasil Digital Wallet, E-Services < Licenses and within the applications.

a) Mutasil Digital Wallet

- i. Go to 'Home' on Mutasil and scroll down to find 'Digital Wallet (Licenses)'.
- ii. Click 'View All Circulars'.



- iii. Licenses are available for viewing. You can check the status of each license, and to see more information, click 'View Details'.



← Back

## Licenses

[Applications](#)
[Licenses](#)

Total number of records / on display 3 / 3.

[Reload](#)
[Save as CSV](#)
[Add New](#)
[Renew](#)
[Modify](#)
[Change Owner](#)

Filter by random text	Number	Category	Subcategory	Type	Status	Issued Date	Renew/Start Date	Exp Date
<input type="checkbox"/>	RSL-LMA-25-	Land Mobile Area Allotment	Exclusive	Active				
<input type="checkbox"/>	RSL-FPP-25-	Point to Point Link	Experimental	Active				
<input type="checkbox"/>	RSL-LMS	Land Mobile Station	Exclusive	Active				

c) Within applications

- i. Go to E-Services and select Applications tab.

← Back

## License Applications

[Applications](#)
[Licenses](#)

Total number of records / on display 17 / 17.

[Save as CSV](#)
[Reload](#)
[Add New](#)

[Filter by random text](#)
[Category](#)

- E-Services
- Applications

- ii. Completed applications will have licenses issued. You can filter applications by

status: 'Completed. Once you find the application, click on the application number.

Applications

Licenses

Follow-up

Total number of records / on display 2 / 2

Save as CSV

Reload

Add New

Clear all filters

Filter by random text										Category	Subcategory	Status
NUMBER	TYPE	STATUS	CATEGORY	SUBCATEGORY	INITIATED	SUBMITTED	APPROVED	REJECTED	QUOTATION	QUOTATION AMOUNT		
RS-NEW-00037148	New Entry	Completed	Fixed Service	Point to Point Link	27/08/2025 14:46:51	27/08/2025 14:55:12	27/08/2025 14:59:10	<input type="checkbox"/> Cancelled				
RS-NEW-00037147	New Entry	Completed	Mobile	Land Mobile Station	27/08/2025 13:12:15	27/08/2025 13:20:33	27/08/2025 14:38:09	<input checked="" type="checkbox"/> Completed		3,131		
								<input type="checkbox"/> Draft				
								<input type="checkbox"/> Invoiced				

iii. If you need the full details of the licenses, you can download them in .csv format.

The screenshot shows the 'Licenses' page in the E-Service system. The 'Licenses' tab is selected and highlighted with a blue box and a '1' label. Below the tabs, the 'Save as CSV' button is highlighted with a blue box and a '2' label. The page displays a table with columns: NUMBER, SUBCATEGORY, TYPE, STATUS, ISSUED, RENEW/START, EXPIRY/STOP, PLANNED, and SPEC. The table shows 3 records.

NUMBER	SUBCATEGORY	TYPE	STATUS	ISSUED	RENEW/START	EXPIRY/STOP	PLANNED	SPEC

### 3. Download License Print Certificate

a) Print full list of licenses: Go to E-Services and select Licenses tab. Click 'Print'. It will print only 'Active' licenses.

The screenshot shows the 'Licenses' page in the E-Service system. The 'Licenses' tab is selected and highlighted with a blue box. Below the tabs, the 'Print' button is highlighted with a blue box. The page displays a table with columns: NUMBER, SUBCATEGORY, TYPE, STATUS, ISSUED, RENEW/START, EXPIRY/STOP, PLANNED, SPEC, LEG, and NUM. The table shows 3 records.

NUMBER	SUBCATEGORY	TYPE	STATUS	ISSUED	RENEW/START	EXPIRY/STOP	PLANNED	SPEC	LEG	NUM

b) Print individual license: Select the license by clicking the license number on the list. Scroll down to the bottom of the page and click the 'Print' button.

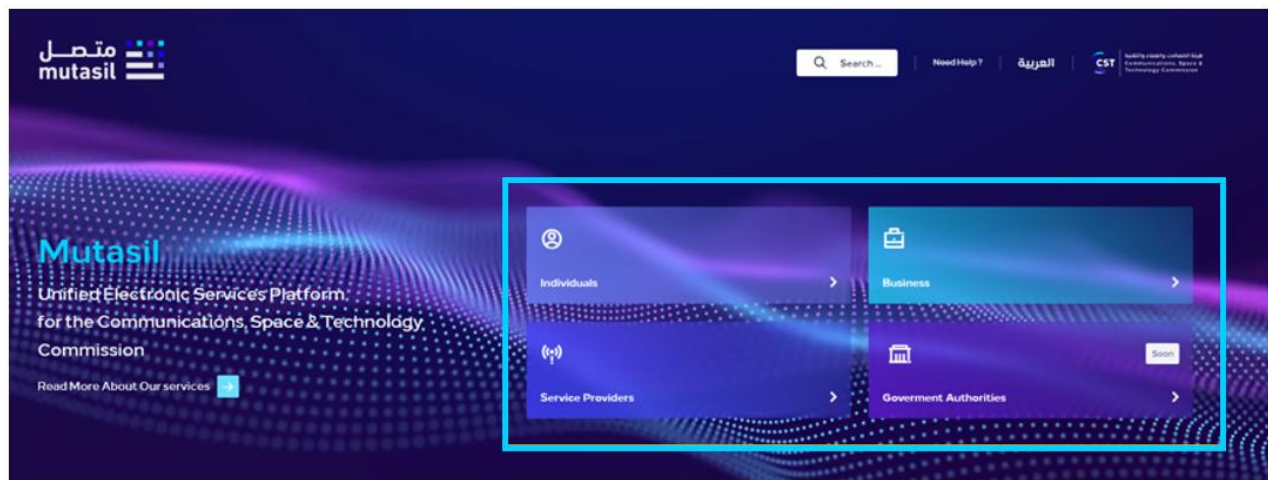
The screenshot shows the 'Licenses' page in the E-Service system. The 'Print' button is highlighted with a blue box at the bottom right of the page.

## Renewal.

### Step 1 – Receiving Draft Renewal Application

CST initiates the license renewal process on an annual basis. You will receive a notification once the renewal application is available on Radio Frequency Licenses. Please log in to Radio Frequency Licenses portal to begin the process.

1. Log in to Mutasil using the appropriate account based on the type of license you are applying for. (***Mutasil Platform*** [Link](#))



If you do not already have a Mutasil account, please create a valid account before starting to use the platform.

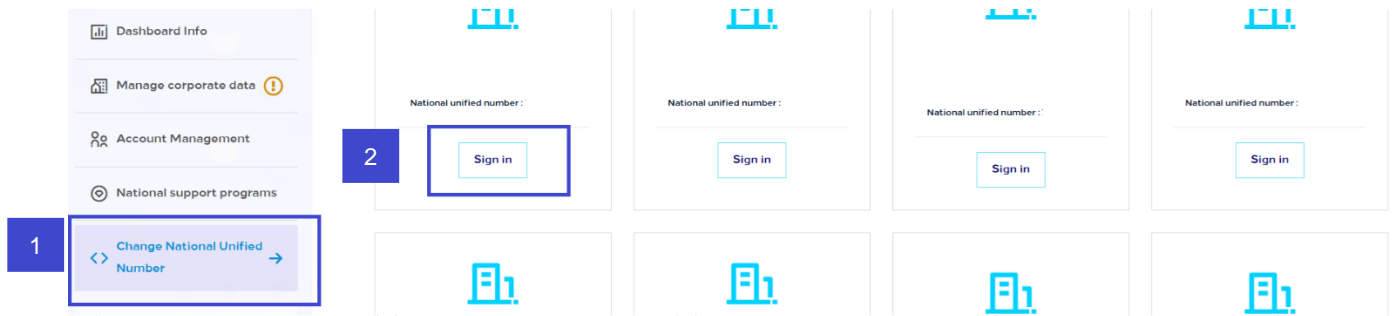
2. Selecting a Business Account (only if it is applicable)

If you manage multiple business accounts, please ensure to select the correct account

Selecting a Business/Organisation Account (only if it is applicable)

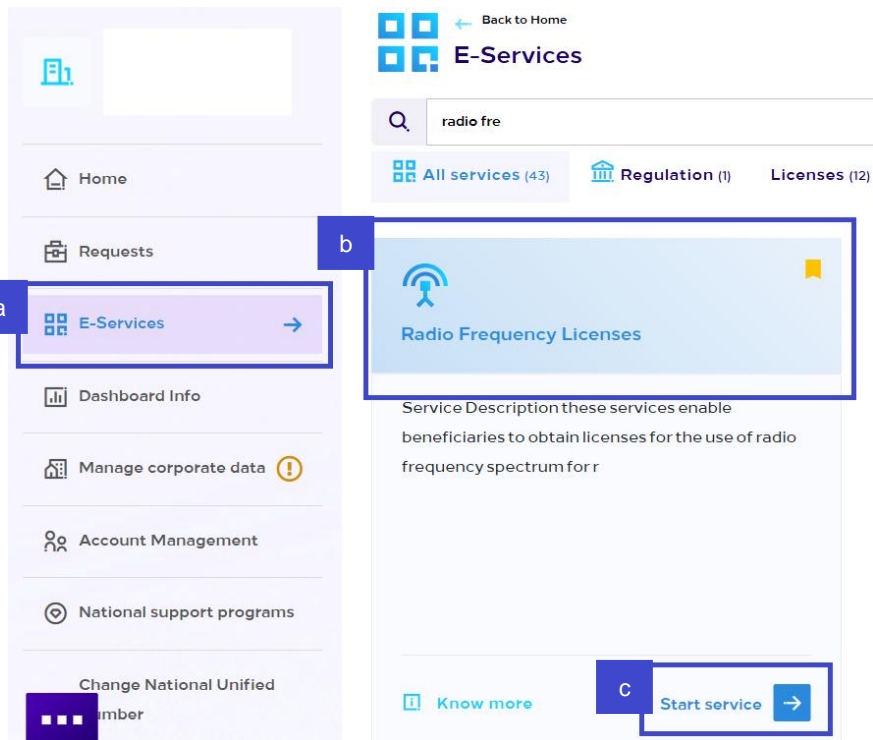
If you manage multiple organizational accounts, please ensure to select the correct account to apply for an application.

- a) Go to 'Change National Unified Number'
- b) Click 'Sign in' in the correct account.



### 3. Access to Radio Frequency Licenses

- a) Click E-Services in the menu on the left.
- b) Choose 'Spectrum'> 'Radio Frequency Licenses' in the options.
- c) Click 'Start service'.



4. Find the draft renewal application

- Click E-Services in the menu on the left.
- Choose 'Applications'.
- Check the applications whose IDs follow the pattern 'XX-RNE-XX'. These applications should have the Type = 'Renew' and Status = 'Draft'.

License Applications

2 Applications

Total number of records / on display 18 / 18.

Save as CSV Reload Add New

Filter by random text

NUMBER	TYPE	STATUS	CATEGORY	SUBCATEGORY
RS-RNE-00C	Renew	Draft		
RS-NFW-	New	Draft	Mobile	I and Mobile

- A new task for reviewing the draft renewal application is also assigned. Check the 'Follow up' section to locate this task.

Follow-up tasks

Applications Licenses

1 Follow-up

Total number of records / on display 10 / 10.

Save as CSV Reload

Filter by random text

TASK	SUBJECT	NODE	STAGE	STATUS
Fill in and Submit Application	RS-RNE-00C	Draft	01	Active

## Step 2 – Review and Update licenses

Once log in to Mutasil < E-Services, please carefully review your

renewal application. At this stage, you are required to:

- Verify all renewable license details for accuracy.
- Make any necessary modifications, such as updating details or correcting errors.
- Suppress licenses that are no longer needed.

1. Reviewing application

a) Click the draft application ID to access the details of the application.

Save as CSV

Reload

Add New

Filter by random text

NUMBER

TYPE

STATUS

CATEGORY

SUBCATEGORY

INITIATED ↓

SUBMITTED

RS-RNE-000

Renew

Draft

/2025

20:52:40

b) Scroll down to the Licenses section to view the licenses that are due for renewal.  
Click the license ID to view the license details.

Licenses

Save as CSV

Reload

Filter by random text

	LICENSE	SUBCATEGORY	OPERATION	NEW OWNER	LICENSE ISSUED DATE	LICENSE EXPIRY DATE	STATUS
<input type="checkbox"/>	RSL-LMS-25-3	Land Mobile Station	Unchanged		2025	31 Dec 2025	Claimed

c) Scroll down to the Information section to check the details of the license. Click IDs of the license object (e.g. Stations, MW links, Devices, or Areas) that are registered

under the license to check the details of each license object.

Information

License

RSL-LMS-25-3

Subcategory

Operation

Unchanged

Modify

Suppress

Status

Claimed

Update/Renew Date

20

Expiry Date

20

Stations

Reload

Save as CSV

Delete

Filter by random text

	EDIT	STATION NAME	LOCATION	LONGITUDE	LATITUDE	BANDWIDTH	HEIGHT AGL	OUTPUT POWER
<input type="checkbox"/>	AST-02	LT	القويعة	45.08	24.15	12.5 kHz	40 m	14.624 dBW

## 2. Update license details

You have action options available on each license under 'Information section' if you need to modify or suppress any licenses included in the application. If no changes are required for the existing license(s), please refrain from selecting any actions.

- **Modify:** It is important to keep the detailed parameters of your licenses up to date to protect your services from unexpected interference. If this option is selected, you may update the technical parameters of stations, microwave links, or areas.

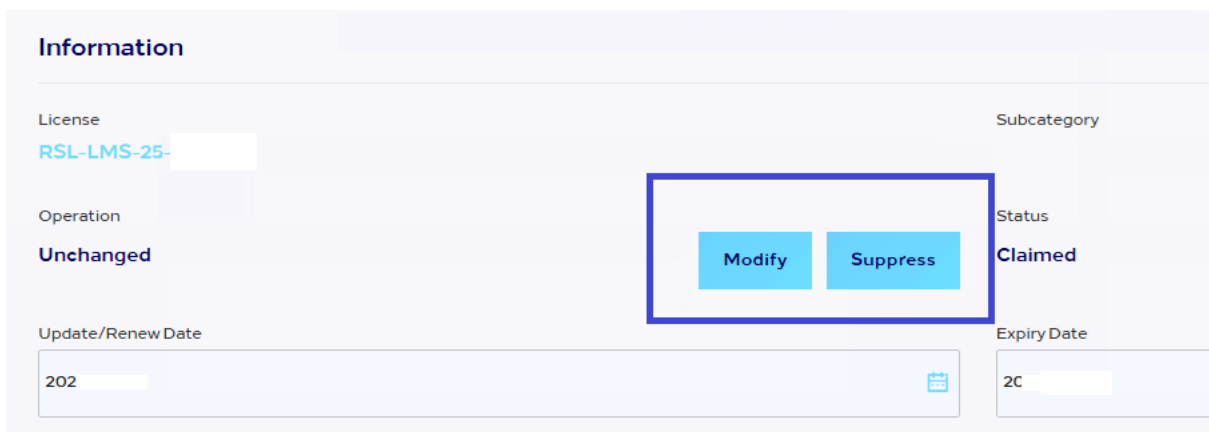
Please note that only limited modifications are allowed. Changes to frequencies, bandwidth, antenna height, service areas, or transmission power are not permitted.

**Important:** If you need to update these key parameters, you must request a new license. Please **select the "Suppress" option** in the renewal application and submit a New License Application in parallel. For detailed instructions,

refer to the User Guide on New License Applications.

The new license application **must be submitted by December 31st** in order to continue the radio service associated with the license. When submitting the new license application, please **reference the suppressed license number in the Customer Comments section** of the application.

- **Suppress:** If this option is selected, you are requesting to cancel the license and exclude it from the renewal process. CST will cancel the license at the end of the current license period, and it will no longer be valid for use in the following year. The renewal fee will be adjusted accordingly to exclude the suppressed license.



The screenshot shows a form titled "Information" with several fields and buttons. The "License" field contains "RSL-LMS-25-". The "Operation" field is set to "Unchanged". The "Update/Renew Date" field shows "202". The "Expiry Date" field shows "20". The "Status" field is set to "Claimed". A blue box highlights the "Modify" and "Suppress" buttons.

License	Subcategory
RSL-LMS-25-	

Operation	Status
Unchanged	Claimed

Update/Renew Date	Expiry Date
202	20

ModifySuppress

### Step 3 – Submission

Once you have completed your review and applied all required updates, formally submit your renewal application through Radio Frequency Licenses. Incomplete or unsubmitted applications will not be processed.

1. Once the review is complete, please submit the application for CST to process the renewal. You will find the submission button on the bottom of the page.

**Note:** You can save the application as a draft and complete it later when needed.

Communication

Submit

Cancel

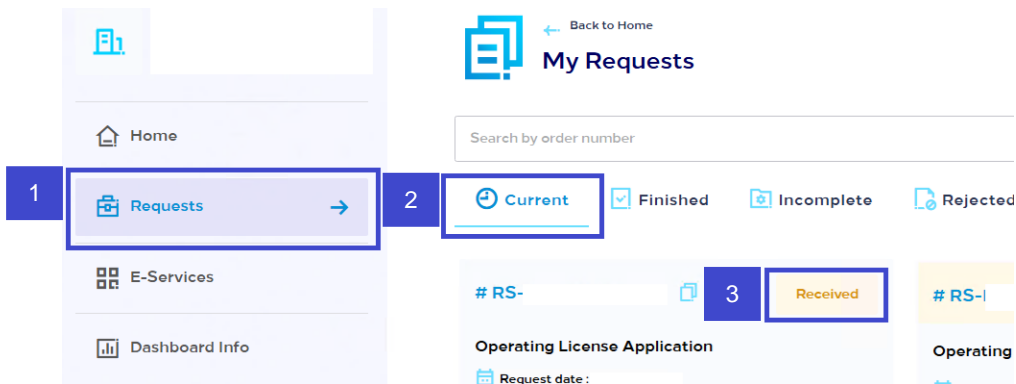
2. Upon submission of the application, the estimated fee will be calculated and can be found in the Payment section.

Payment

Estimated Amount

☐ Exempted

3. After submission, your application is sent to CST for processing. You may check its status anytime under "Request < Current" on Mutasil. At this stage, the status of the application is shown as 'Received'.



**Attention!** The application status will be 'Submitted'. During this status, you have the option to withdraw the application if needed. Once the application is being processed by CST, it can no longer be withdrawn. If you wish to withdraw the application, please contact CST directly.

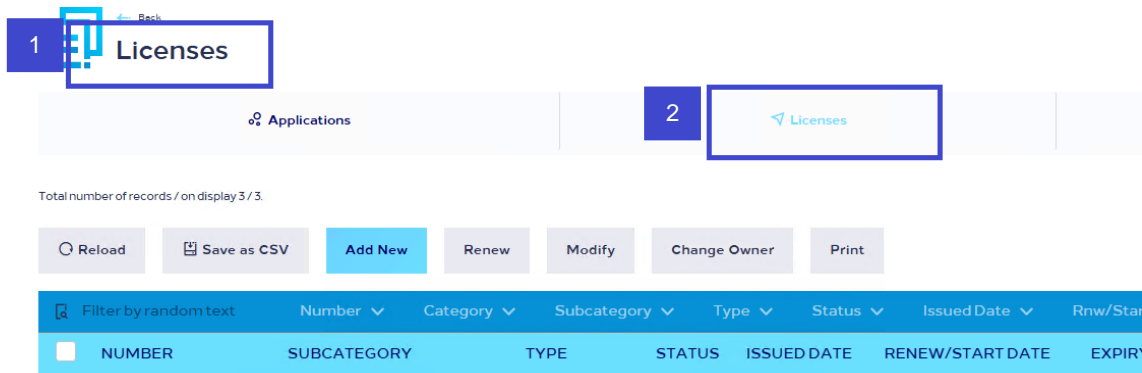
4. Application triggered by the Customer:

If your license does not have an active renewal application under processing by December 16th, please create and submit the renewal application by December 30th. Failure to claim the license renewal by December 30th will result in the automatic

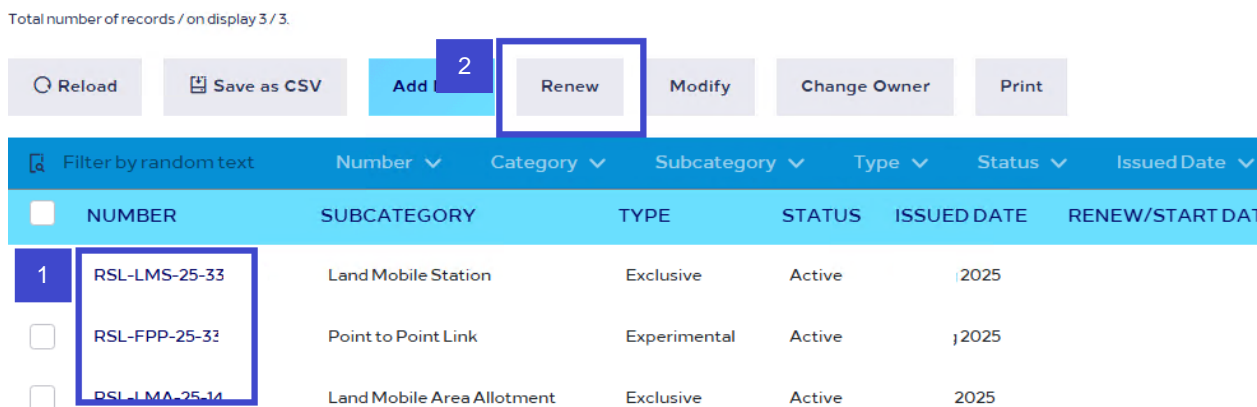
expiration of your license.

**NOTE:** License renewal is available only for active exclusive licenses. Temporary or experimental licenses are not eligible for renewal. If there are any outstanding applications associated with the license, it will be excluded from the renewal application. If any outstanding applications prevent you from proceeding with the license renewal, please contact CST.

- a) After logging into Radio Frequency Licenses, navigate to the "Licenses" section to view all of your licenses.



- b) Select the license(s) you wish to renew and proceed with the license renewal application.

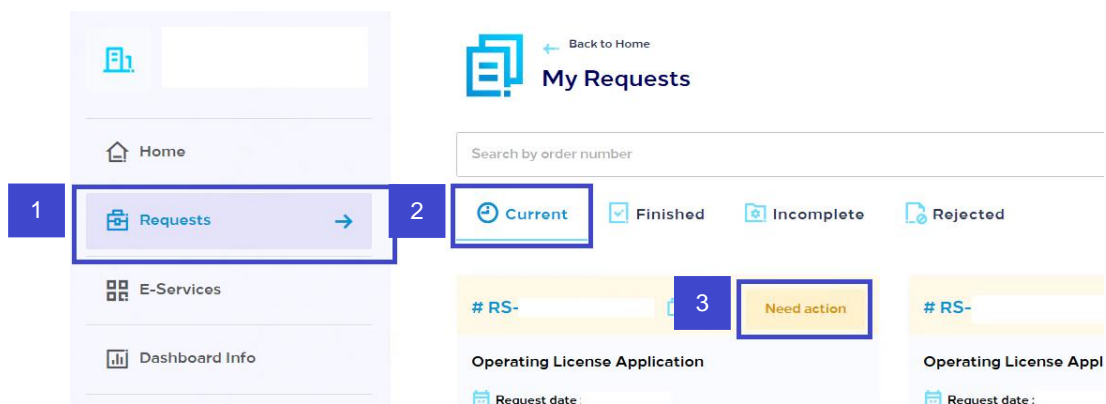


- c) Once the application(s) are generated, please follow the steps outlined in Step 2 above to submit the application.

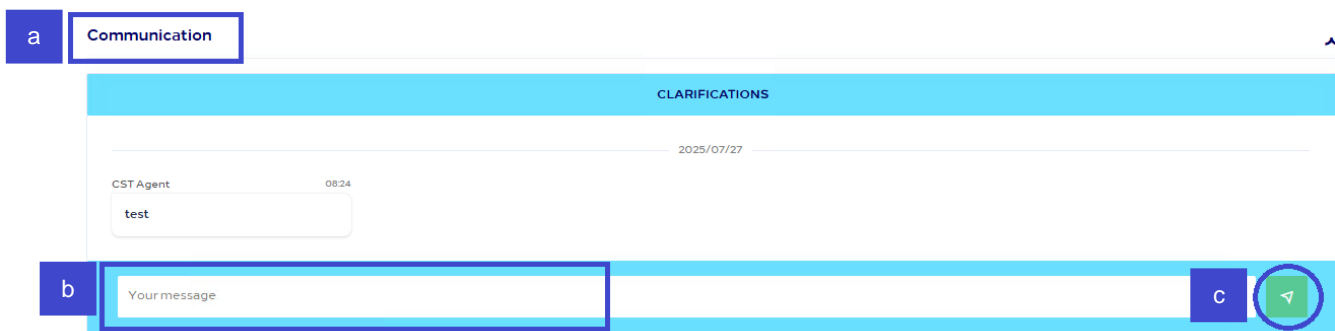
## Step 4 – Processing & Clarifications

CST reviews your application and may contact you to clarify any uncertain information. Please respond to CST in a timely manner. To complete this stage, you need to resubmit the applications.

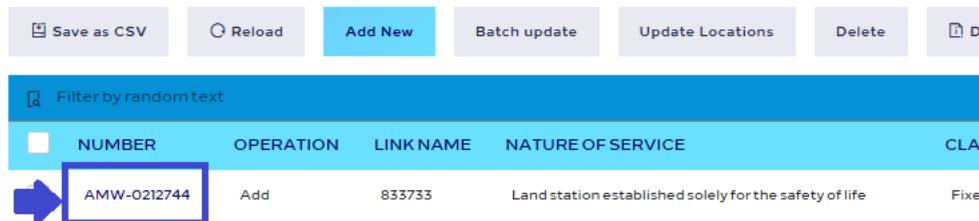
1. You will be notified via email and SMS upon receipt of a clarification enquiry. The enquiry can be found under the "Request > Current" section on Mutasil. The status of the application appears as 'Need action'.



2. Go to the application on eService to check the clarification queries.
  - a) Scroll down to find the Communication section.
  - b) Check the message and respond to the CST Agent using the text box provided.
  - c) Click the arrow to send the message to the CST Agent



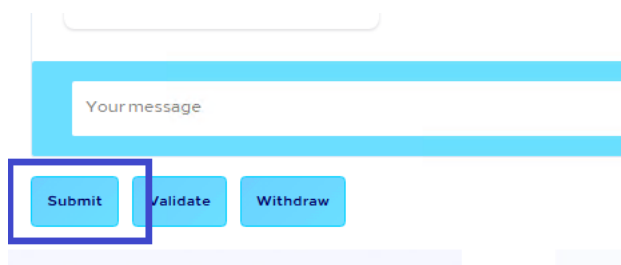
3. If it is required to modify any data in the application, please review and update the data field(s) in the application form. Click station to open the application form to edit the required field(s).



Save as CSV	Reload	Add New	Batch update	Update Locations	Delete	Document icon
Filter by random text						
NUMBER	OPERATION	LINK NAME	NATURE OF SERVICE	CLA		
AMW-0212744	Add	833733	Land station established solely for the safety of life	Fixe		

4. To complete the clarification stage, it is required to resubmit the application for further processing.

**\* Attention! It is still required to resubmit the application even if no data fields are modified or updated.**

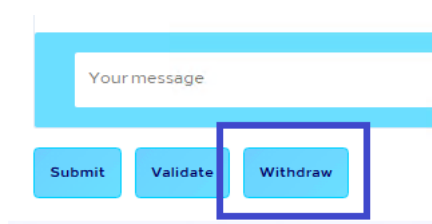


Your message

Submit Validate Withdraw

5. If you choose to withdraw the application, please click 'Withdraw'. The application will be cancelled and cannot be reused to create a new one.

6. **\* Attention! Once the application reaches the Processing stage, the application can NO longer be withdrawn.**



Your message

Submit Validate Withdraw

## Step 5 – Payment

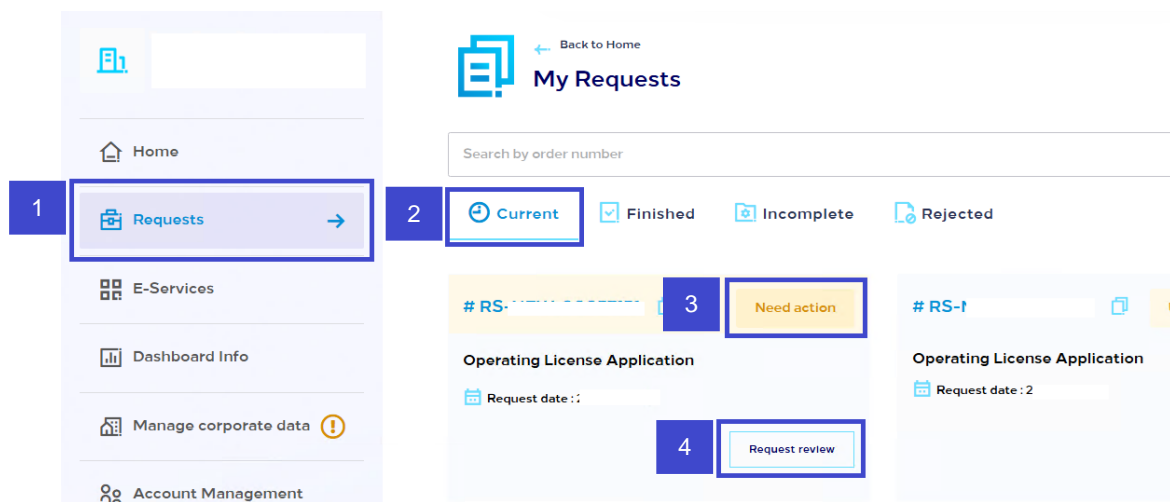
CST will review your application and make a decision. If the application is successful, the process will move to Stage 5. If your application is unsuccessful, you will be informed that your application has been rejected.

1. You will receive the application result by email and SMS. If approved, an invoice and quotation will be issued. Please check your invoice details first.

a) Go to the application and check the status 'Invoiced'.



b) On Mutasil, the application status is also updated; Need actions.



c) Scroll down to Payment section in the application to find a corresponding Quotation

and Invoice.

Payment

Estimated Amount

Quotation  
RS-NEW-C

Total Amount

Invoice  
0000

- i. **Quotation:** Click the quotation number to view the line-item details used in the fee calculation of the granted license.

Items

Save as CSV

Filter by random text

DESCRIPTION	CODE	TYPE	UNIT PRICE	START DATE	STOP DATE	UNIT COUNT	B	F	S	E	TOTAL	AMOUNT
AMW-0229612/1		محركات	F01	Station	200	2025	31Dec 2025	7	1	0.4	1	0.9666
AMW-02296		الملاحة HUC	F01	Station	200	2025	31Dec 2025	7	1	0.4	1	0.9666

- ii. **Invoice:** Click the invoice number to view the invoice details, including the total pending amount and the **Sadad number** required for digital payment.

Date

2025-08-28

Total Amount

ريال

Total With Tax Amount

ريال

Due Date

Sadad Number

125C 376

2. Once you have checked the invoice details and noted the Sadad number, you can proceed with the online payment.
- a) Go to Home on Mutasil, and scroll down to find 'Bills'. Click 'View all' on Bills.



1



Home



Requests



E-Services



Dashboard Info



Manage corpora



Account Manage



#### Digital Wallet (Licenses)

The service allows the beneficiary to view all documents and licenses and follow up on their status

[View All Circulars](#) 



#### Circulars

Circulars and decisions issued by the Communications, Technology and Space Commission

[View All Circulars](#) 

2



#### Bills

The service allows the beneficiary to view all bills and pay them electronically

[View all](#) 

b) Click 'View all' on Bills. Search your Sadad number to find the payment ticket.

1

← Back to the main  
**Bills**

All Bills Paid Bills Unpaid Bills 2

Q Search by bill number

Bill Number	Bill Status	Service Type	Bill Due Date	Bill Amount	Payment Date	Action
12!	PAID	Spectrum System	25	74 SAR	25	
12!	PAID	Spectrum System	25	5 SAR	25	
12!	UNPAID	Spectrum System	25	14 SAR		Pay

c) Any outstanding bills will display a 'Pay' action button. Click 'Pay' to proceed to the digital payment gateway.

← Back to the main  
**Bills**

All Bills Paid Bills Unpaid Bills

Q Search by bill number

Bill Number	Bill Status	Service Type	Bill Due Date	Bill Amount	Payment Date	Action
125	UNPAID	Spectrum System	15	1 SAR		Pay

d) Select your preferred payment method to proceed with the payment.

← Back to the billing page  
**Bill No 12**

Bill Amount  
SAR  
**UNPAID**

Service Type Spectrum System

Bill Number 12E

Bill Due Date 25

Choose the payment method

- Apple Pay
- Sadad
- Credit Card/MADA

3. Payment is due within 30 days from the invoice date, unless there is a specific

agreement or contract with CST for your license(s). Unpaid payments past the due date will result in the cancellation of the invoice.

**Note:** If you choose not to proceed with the payment, the application will be cancelled automatically.

## Step 6 – Renewal Completion

When the payment is completed, a license will be renewed. You can check your license in Digital Wallet on Mutasil. Your license certificate is also available for printing on eService.

1. Check the application status; 'Completed', and find the license in the application.

← Back

### New Operating License Application

Number: RS-NEW-00037147 Created Date: 27/08/2025 13:12:15

1 Completed

Main History

#### Information

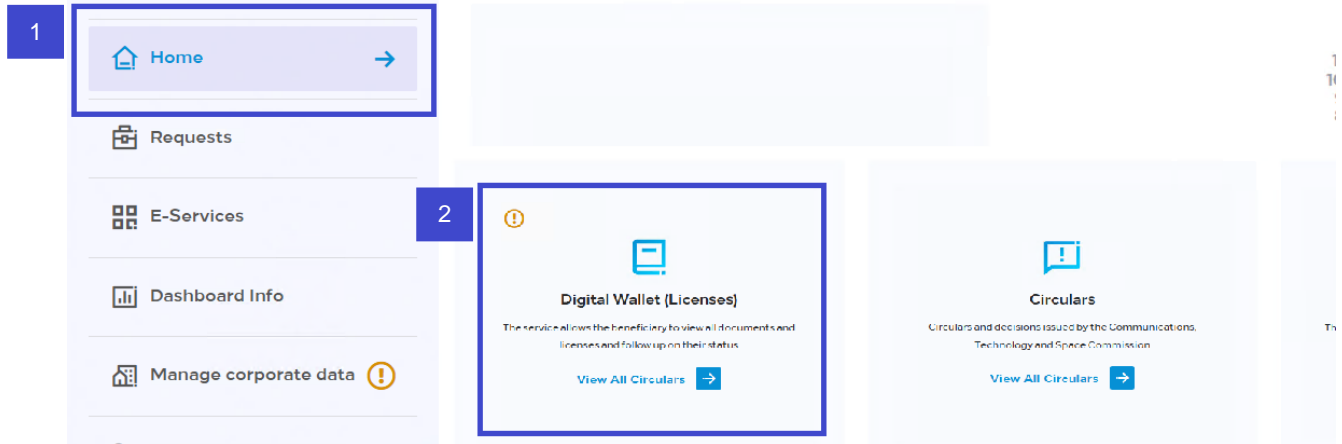
Category	Subcategory
Mobile	Land Mobile Station
Type	License Type
New Entry	Exclusive

2 License  
RSL-LMS-25-339910

2. Check the license details: You can check your licenses through the following channels: Mutasil Digital Wallet, E-Services < Licenses and within the applications.

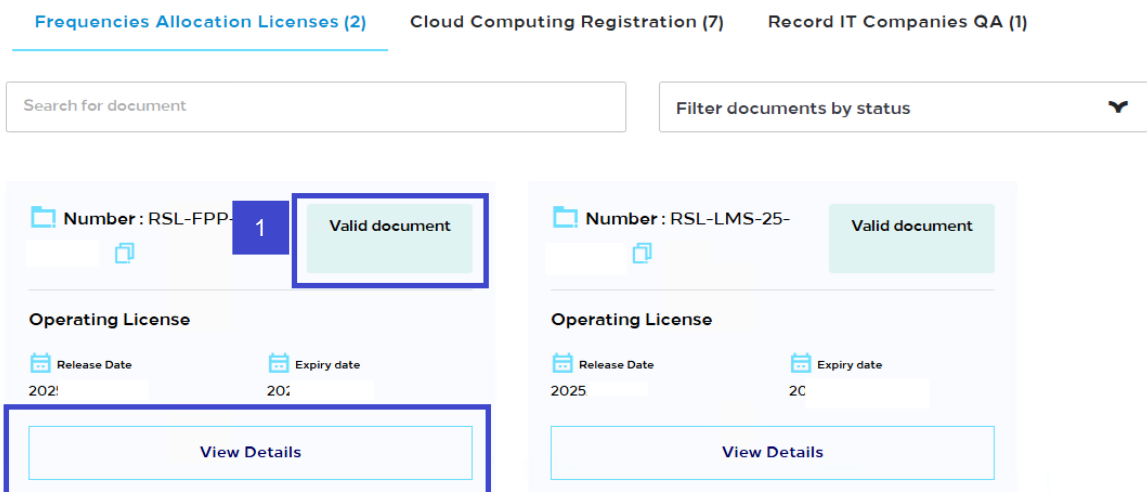
a) Mutasil Digital Wallet

- i. Go to 'Home' on Mutasil and scroll down to find 'Digital Wallet (Licenses)'.
- ii. Click 'View All Circulars'.



- iii. Licenses are available for viewing. You can check the status of each license, and to see more information, click 'View Details'.

 Digital Wallet



b) E-Services < Licenses

- i. Go to E-Services and select Licenses tab.

1

E-Services

2

Licenses

Applications

Licenses

Follow-up

Total number of records / on display 3 / 3.

Reload

Save as CSV

Add New

Renew

Modify

Change Owner

Print

Clear all filters

Filter by random text	Number	Category	Subcategory	Type	Status	Issued Date	Renew/Start			
	NUMBER	SUBCATEGORY	TYPE	STATUS	ISSUED DATE	RENEW/START DATE	EXPIRY/STOP DATE	PLANNED END OF LIFE	SPEC	LE
<input type="checkbox"/>	RSL-LMA-	Land Mobile Area	Exclusive	Active	19 Jun	31 Dec 2025				

ii. Click the license number to view the details of the licenses

Back

Licenses

Applications

Licenses

Total number of records / on display 3 / 3.

Reload

Save as CSV

Add New

Renew

Modify

Change Owner

Filter by random text	Number	Category	Subcategory	Type	Status	Issued Date	Renew/Start	Expiry/Stop
	NUMBER	SUBCATEGORY	TYPE	STATUS	ISSUED DATE	RENEW/START DATE	EXPIRY/STOP DATE	PLANNED END OF LIFE
<input type="checkbox"/>	RSL-LMA-25-111	Land Mobile Area Allotment	Exclusive	Active				
<input type="checkbox"/>	RSL-FPP-25-111	Point to Point Link	Experimental	Active				
<input type="checkbox"/>	RSL-LMS-25-111	Land Mobile Station	Exclusive	Active				

c) Within applications

- i. Go to E-Services and select Applications tab.

License Applications

Back

Applications Licenses

Home Requests E-Services

Save as CSV Reload Add New

Filter by random text Category

- ii. Completed applications will have licenses issued. You can filter applications by status: 'Completed;'. Once you find the application, click on the application number.

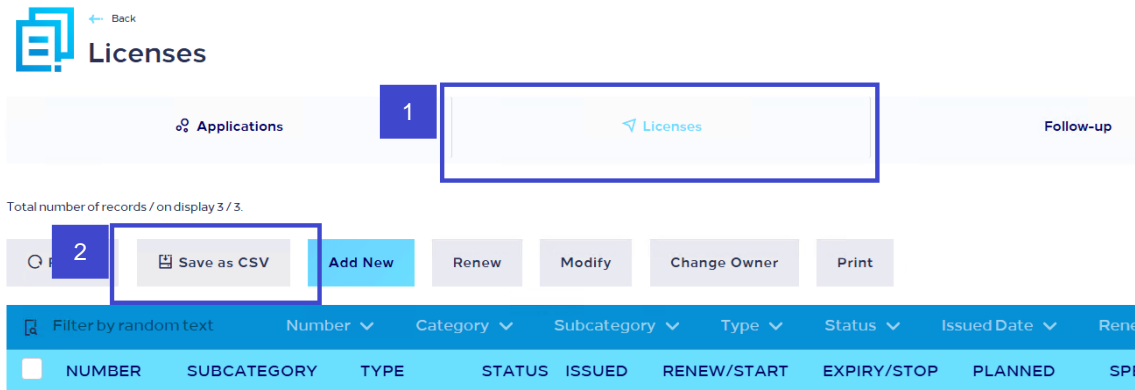
Applications Licenses Follow-up

Save as CSV Reload Add New Clear all filters

Filter by random text Category Subcategory Status

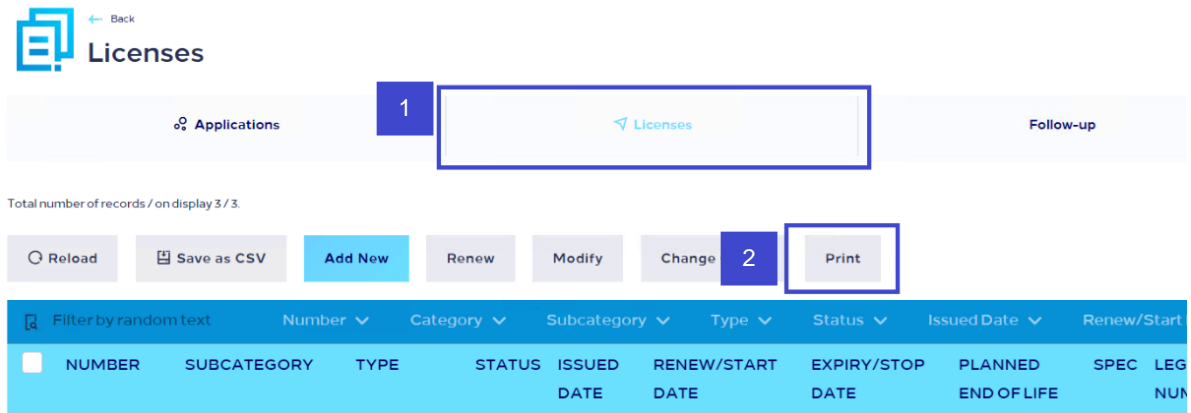
NUMBER	TYPE	STATUS	CATEGORY	SUBCATEGORY	INITIATED	SUBMITTED	APPROVED	REJECTED	QUOTATION	QUOTATION AMOUNT
RS-NEW-00037148	New Entry	Completed	Fixed Service	Point to Point Link	27/08/2025 14:46:51	27/08/2025 14:55:12	27/08/2025 14:59:10	<input type="checkbox"/> Cancelled		
RS-NEW-00037147	New Entry	Completed	Mobile	Land Mobile Station	27/08/2025 13:12:15	27/08/2025 13:20:33	27/08/2025 14:38:09	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> Draft <input type="checkbox"/> Invoiced		3,131

- iii. If you need the full details of the licenses, you can download them in .csv format.



### 3. Download License Print Certificate

- a) Print full list of licenses: Go to E-Services and select Licenses tab. Click 'Print'. It will print only 'Active' licenses.



- b) Print individual license: Select the license by clicking the license number on the list. Scroll down to the bottom of the page and click the 'Print' button.



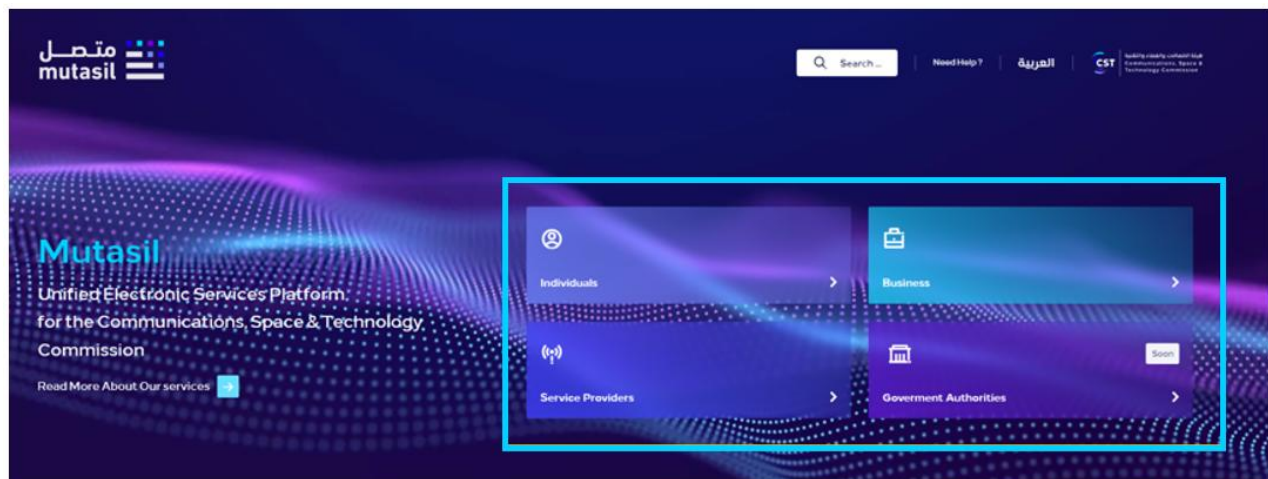
## Modification

### Step 1: Application creation and submission

You can create a license modification application for active licenses.

However, if there is any pending application associated with the license, a new application cannot be submitted. Once the existing application is completed, you may open a new application.

5. Log in to Mutasil using the appropriate account based on the type of license you are applying for. (***Mutasil Platform*** [Link](#))



If you do not already have a Mutasil account, please create a valid account before starting to use the platform.

6. Selecting a Business Account (only if it is applicable)

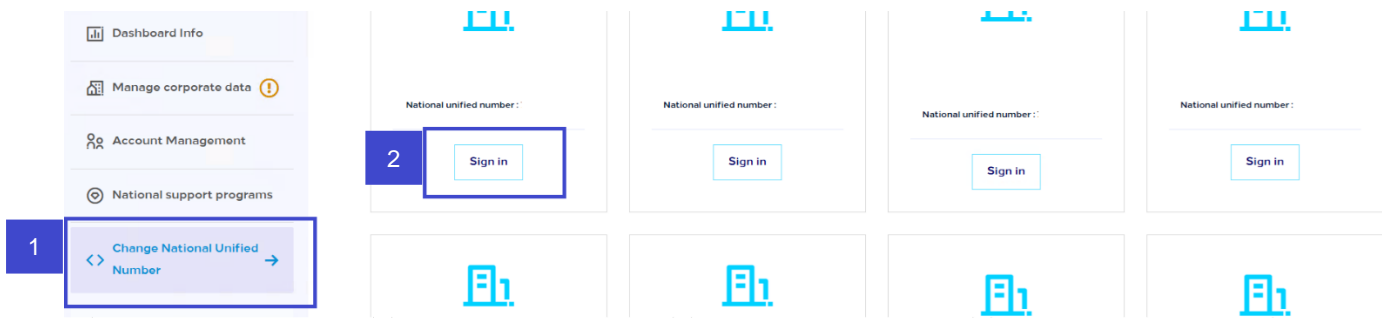
If you manage multiple business accounts, please ensure to select the correct account

Selecting a Business/Organisation Account (only if it is applicable)

If you manage multiple organizational accounts, please ensure to select the correct account to apply for an application.

c) Go to 'Change National Unified Number'

d) Click 'Sign in' in the correct account.

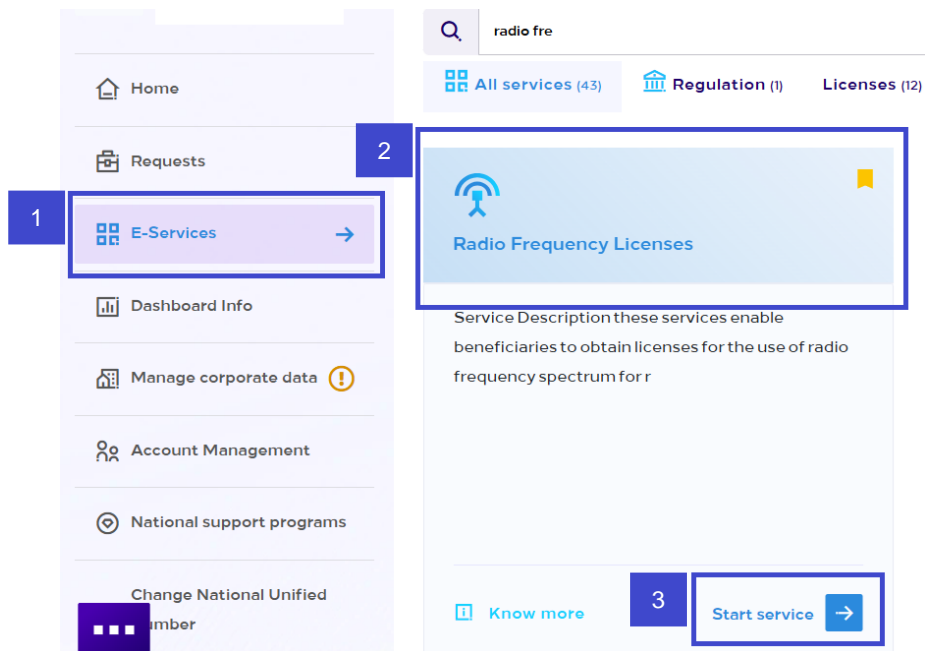


7. Access to Radio Frequency License

d) Click E-Services in the menu on the left.

e) Choose 'Spectrum' > 'Radio Frequency Licenses' in the options.

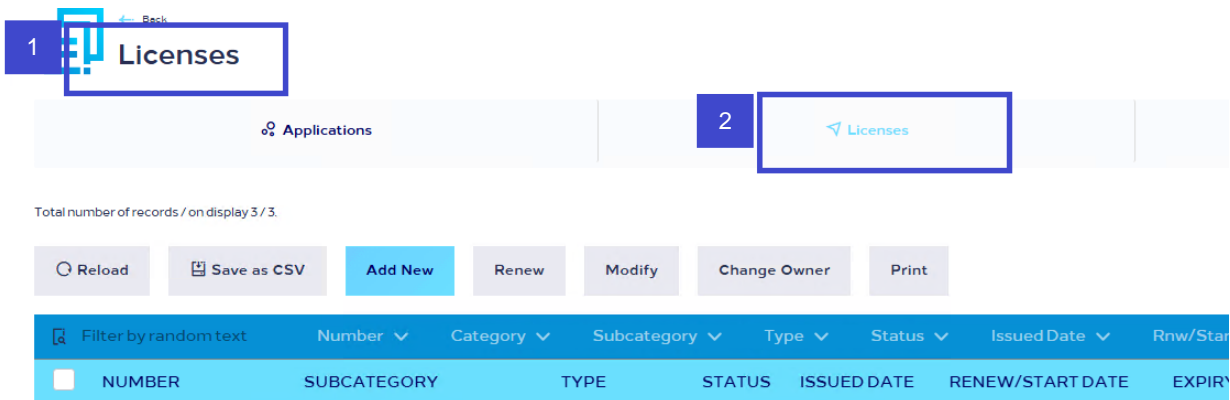
f) Click 'Start service'.



## 8. Creating an application

**Attention!** The technical parameters entered must be saved before closing it. The system does not save draft applications automatically.

- After logging into Radio Frequency License, navigate to the "Licenses" section to view all of your licenses.



- Select the license(s) you wish to modify and proceed with the license renewal application.

Reload	Save as CSV	Add New	2	Modify	Change Owner	Print
Filter by random text	Number	Category	Subcategory	Type	Status	
<input type="checkbox"/>	NUMBER	SUBCATEGORY	TYPE	STATUS	ISSUED DATE	RE
1	RSL-LMS-25-33	Land Mobile Station	Exclusive	Active	2025	
<input type="checkbox"/>	RSL-FPP-25-33	Point to Point Link	Experimental	Active	2025	
<input type="checkbox"/>	RSL-LMA-25-14	Land Mobile Area Allotment	Exclusive	Active	2025	

- c) Batch update: If the same field needs updating across multiple links, you can perform the update in batch.
- i. Select the target elements (e.g., stations, MW links, areas) to apply batch updates.

Save as CSV	Reload	2	Batch update	Update Locations	Delete
Filter by random text					
1	<input checked="" type="checkbox"/>	NUMBER	OPERATION	LINK NAME	NATURE OF SERVICE
	<input checked="" type="checkbox"/>	AMW-01	Add	833733	Land station established solely for the safety of life
	<input checked="" type="checkbox"/>	AMW-01	Add	833734	Land station established solely for the safety of life

**Important:** Please note that only limited modifications are allowed. Changes to frequencies, bandwidth, antenna height, service areas, or transmission power are not permitted.

If you need to update these key parameters, you must request a new license.

Please **select the “Suppress” option** in the renewal application and submit a New License Application in parallel. For detailed instructions, refer to the User Guide on New License Applications.

The new license application **must be submitted by December 31st** in order to continue the radio service associated with the license. When submitting the new license application, please **reference the suppressed license number in the Customer Comments section** of the application.

ii. Search and select the field you want to update, then click 'Add'.

The screenshot shows a 'Select field' dialog box with a list of fields: Operation, Nature of Service, Class of Station, Class Of Operation Code, link name, Hourly usage, and Hours Of Operation From. A blue box labeled '1' highlights the dialog. A blue box labeled '2' highlights the 'Add' button. A blue box labeled '3' highlights the 'Save' button. The 'Add' button is located to the right of the dialog, and the 'Save' button is located below the dialog.

iii. Enter the field value for the batch update and click 'Save' to apply the changes.

**Set the required fields**

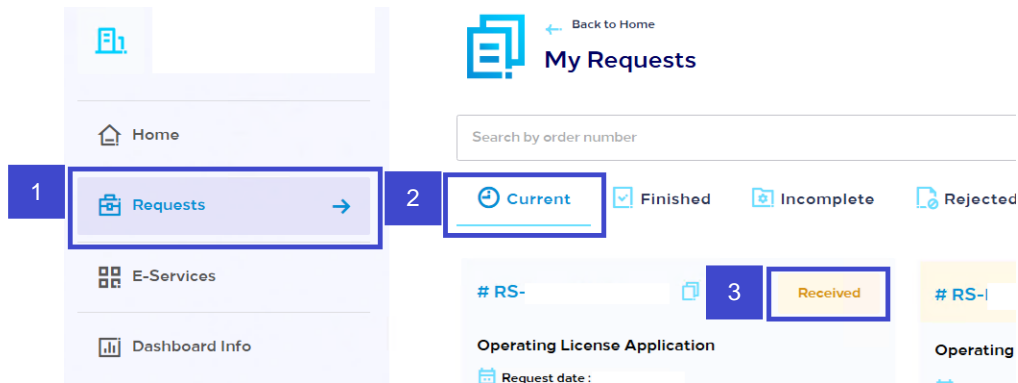
The screenshot shows a 'Set the required fields' dialog box. A blue box labeled '1' highlights the dialog, which contains a 'Select field' dropdown menu with 'Noise Figure' selected, a 'Noise Figure' input field with 'dB' entered, and a red 'X' icon. A blue box labeled '2' highlights the 'Save' button. The 'Add' button is located to the right of the dialog, and the 'Save' button is located below the dialog.

d) Provide the reason(s) for modification in 'Customer Comments' field.

The screenshot shows a text area labeled 'Customer Comments' with a blue border and a small blue icon in the bottom right corner.

10. Click 'Submit' to send the application to CST for processing. You may check its status anytime under "Request < Current" on Mutasil. At this stage, the status of the application is shown as 'Received'.

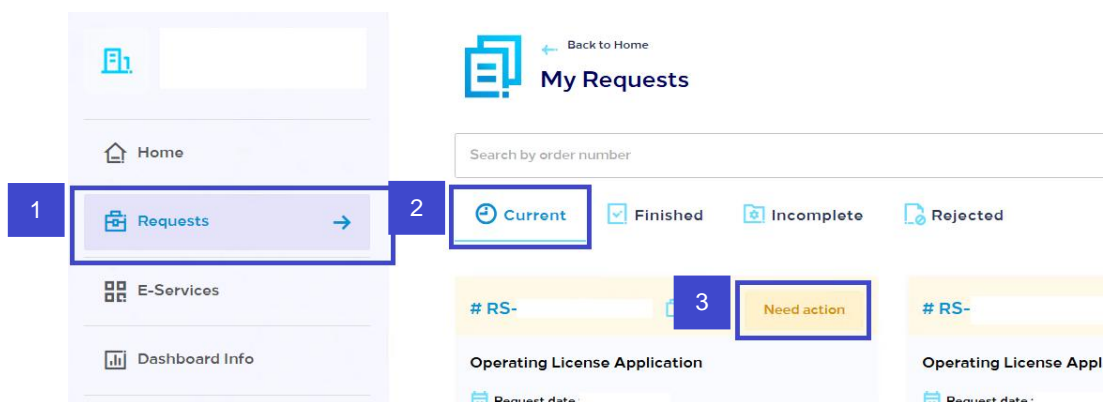
**Note:** You can save the application as a draft and complete it later when needed.



## Step 2: Clarifications (if necessary)

CST reviews your application and may contact you to clarify any uncertain information. Please respond to CST in a timely manner. To complete this stage, you need to resubmit the applications.

7. You will be notified via email and SMS upon receipt of a clarification enquiry. The enquiry can be found under the "Request > Current" section on Mutasil. The status of the application appears as 'Need action'.



8. Go to the application on eService to check the clarification queries.
- d) Scroll down to find the Communication section.
- e) Check the message and respond to the CST Agent using the text box provided.
- f) Click the arrow to send the message to the CST Agent

1 **Communication**


CLARIFICATIONS

2025/07/27

CST Agent 08:24

test

2 Your message

3 

9. If it is required to modify any data in the application, please review and update the data field(s) in the application form. Click station to open the application form to edit the required field(s).

Save as CSV


Reload

Add New

Batch update

Update Locations

Delete

 D

Filter by random text

<input type="checkbox"/>	NUMBER	OPERATION	LINK NAME	NATURE OF SERVICE	CLA
	AMW-0212744	Add	833733	Land station established solely for the safety of life	Fixe

10. To complete the clarification stage, it is required to resubmit the application for further processing.

**\* Attention! It is still required to resubmit the application even if no data fields are modified or updated.**

Your message

Submit

Validate

Withdraw

11. If you choose to withdraw the application, please click 'Withdraw'. The application will be cancelled and cannot be reused to create a new one.

**\* Attention! Once the application reaches the Processing stage, the application can NO longer be withdrawn.**



### Step 3: Process the application

CST will review your application and make a decision. If the application is approved, the process will move to completion. If the modification is not agreed by CST, you will be informed that your application has been rejected.

No action is required at this stage. CST may contact you for further clarifications. Kindly respond to any queries as necessary.

### Step 4: Application Completion & License Update

Once the license modification application is accepted by CST, the application process is considered approved. The license details will be updated on the effective date and the application will be complete on the effective date.

- If the desired effective date is earlier than the application completion date, the effective date will be set to the date the application is completed.
4. Check the application status; 'Completed', and find the license in the application.



#### New Operating License Application

Number: RS-NEW-00037147

Created Date: 27/08/2025 13:12:15

1

Completed

Main

History

Information

Category

Mobile

Type

New Entry

Subcategory

Land Mobile Station

License Type

Exclusive

2

License

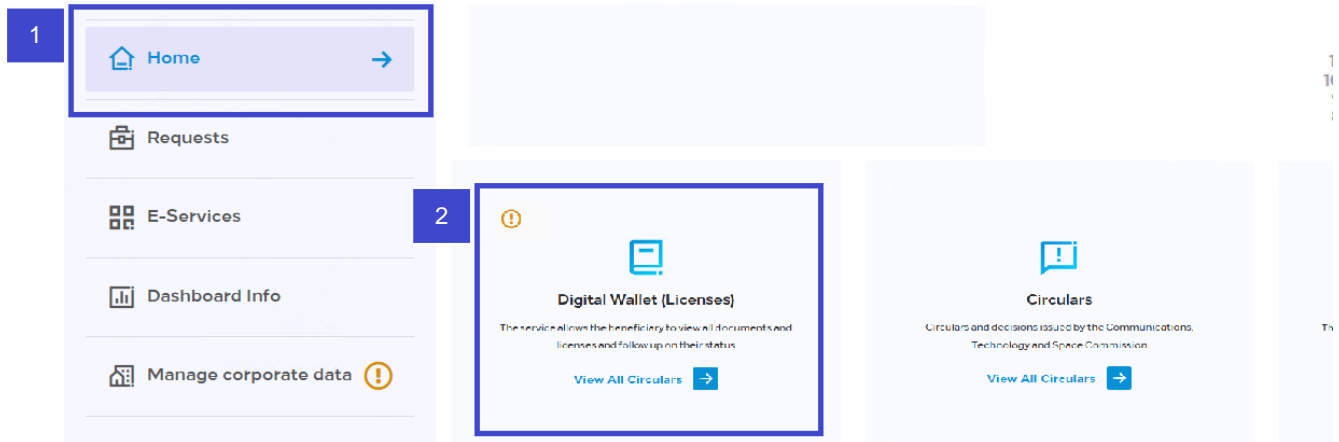
RSL-LMS-25-339910

5. Check the license details: You can check your licenses through the following channels: Mutasil Digital Wallet, E-Services < Licenses and within the applications.

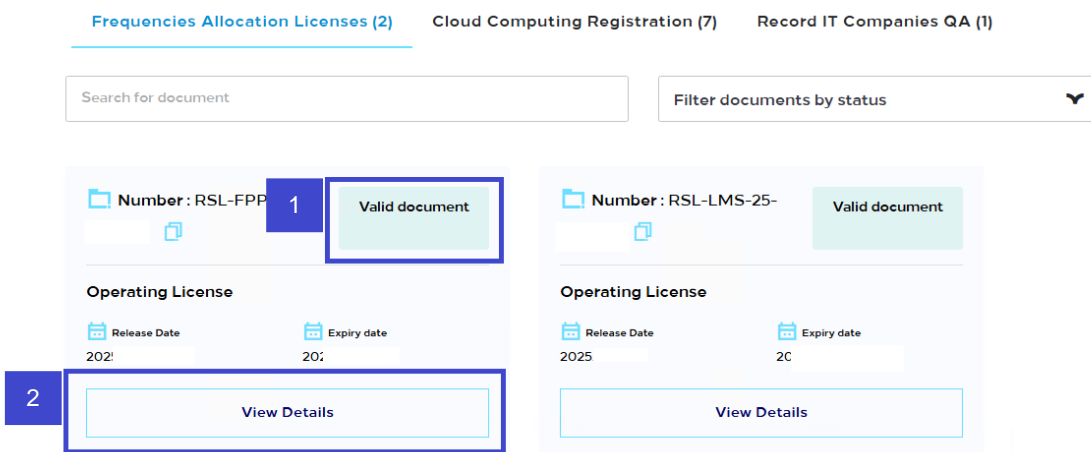
d) Mutasil Digital Wallet

- iv. Go to 'Home' on Mutasil and scroll down to find 'Digital Wallet (Licenses)'.

v. Click 'View All Circulars'.



vi. Licenses are available for viewing. You can check the status of each license, and to see more information, click 'View Details'.



e) E-Services < Licenses

iii. Go to E-Services and select Licenses tab.

1

E-Services

2

Licenses

Applications

Licenses

Follow-up

Total number of records / on display 3 / 3.

Reload

Save as CSV

Add New

Renew

Modify

Change Owner

Print

Clear all filters

Filter by random text

Number

Category

Subcategory

Type

Status

Issued Date

Renew/Start

NUMBER

SUBCATEGORY

TYPE

STATUS

ISSUED DATE

RENEW/START DATE

EXPIRY/STOP DATE

PLANNED END OF LIFE

SPEC

LE

☐

RSL-LMA-

Land Mobile Area

Exclusive

Active

19 Jun

31 Dec 2025

-

iv. Click the license number to view the details of the licenses

Back

Licenses

Applications

Licenses

Total number of records / on display 3 / 3.

Reload

Save as CSV

Add New

Renew

Modify

Change Owner

Filter by random text

Number

Category

Subcategory

Type

Status

Issued Date

Renew/Start

Expiry/Stop

NUMBER

SUBCATEGORY

TYPE

STATUS

ISSUED DATE

RENEW/START DATE

EXPIRY/STOP DATE

☐

RSL-LMA-25-111

Land Mobile Area Allotment

Exclusive

Active

☐

RSL-FPP-25-111

Point to Point Link

Experimental

Active

☐

RSL-LMS-25-111

Land Mobile Station

Exclusive

Active

f) Within applications

iv. Go to E-Services and select Applications tab.

License Applications

Back

Applications Licenses

Home Requests E-Services

Total number of records / on display 17 / 17.

Save as CSV Reload Add New

Filter by random text Category

v. Completed applications will have licenses issued. You can filter applications by status: 'Completed;'. Once you find the application, click on the application number.

Applications Licenses Follow-up

Total number of records / on display 2 / 2.

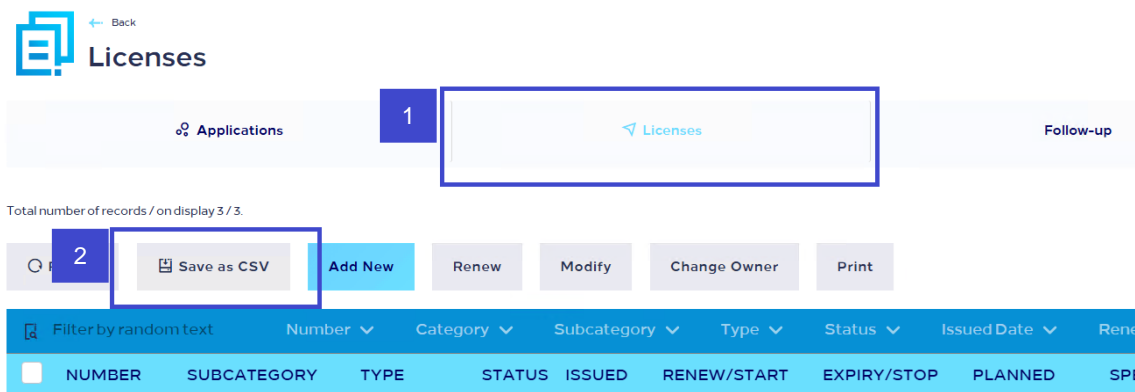
Save as CSV Reload Add New Clear all filters

Filter by random text Category Subcategory Status

NUMBER	TYPE	STATUS	CATEGORY	SUBCATEGORY	INITIATED	SUBMITTED	APPROVED	REJECTED	QUOTATION	QUOTATION AMOUNT
RS-NEW-00037148	New Entry	Completed	Fixed Service	Point to Point Link	27/08/2025 14:46:51	27/08/2025 14:55:12	27/08/2025 14:59:10	<input type="checkbox"/> Cancelled		
RS-NEW-00037147	New Entry	Completed	Mobile	Land Mobile Station	27/08/2025 13:12:15	27/08/2025 13:20:33	27/08/2025 14:38:09	<input checked="" type="checkbox"/> Completed		3,131

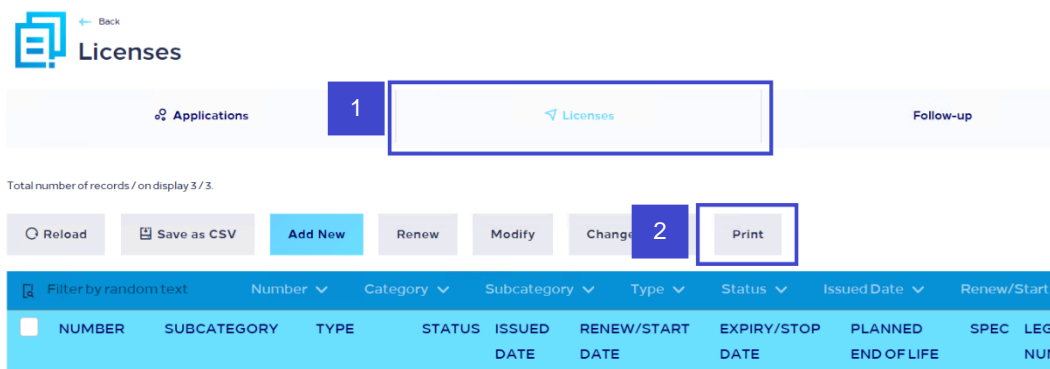
Completed Draft Invoiced

- vi. If you need the full details of the licenses, you can download them in .csv format.



## 6. Download License Print Certificate

- c) Print full list of licenses: Go to E-Services and select Licenses tab. Click 'Print'. It will print only 'Active' licenses.



- d) Print individual license: Select the license by clicking the license number on the list. Scroll down to the bottom of the page and click the 'Print' button.





## You can contact us through the following communication channels



Email

[Eservices-support@cst.gov.sa](mailto:Eservices-support@cst.gov.sa)



DEWA Customer Care

19966 Center



@CST\_KSA



@CSTwithU

